

FOURTH ADDENDUM TO CONTRACT FOR SERVICES BY INDEPENDENT CONTRACTOR

THIS FOURTH ADDENDUM is to that Contract for Services entered into on July 1, 2016, and as amended on July 12, 2022, by and between the County of Siskiyou ("County") and Harold's Cleaning ("Contractor") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the cost of services to be provided under the Contract is expected to be less than the amount provided in the Contract, and

WHEREAS, the parties desire to decrease the amount of compensation payable under the Contract.

WHEREAS, the Scope of Services, Exhibit "A", needs to be revised to remove the additional locations under the contract, to exclude the office space located at 1275 S. Main Street, buildings "A", "B" and "C", Yreka, California.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 1 of the Contract for Services shall be amended to remove the address of 1275 S. Main Street, building "A", "B", and "C", Yreka, California.

Paragraph 2 of the Contract, Services to be Performed, Exhibit "A", shall be deleted and replaced in its entirety with the new Exhibit "A", Scope of Services, attached hereto and hereby incorporated by reference.

Paragraph 4 of the Contract, Compensation, currently at Two Hundred Fifty Five Thousand Five Hundred Fifty Dollars and No/100 (\$255,550.00), shall be amended to reduce the amount payable under the Contract by Nineteen Thousand Five Hundred Fifty Dollars and No/100 (\$19,550.00), to an amount not to exceed the sum of Two Hundred Thirty Six Thousand Dollars and No/100 (\$236,000.00), effective August 1, 2023.

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this Fourth addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: 7/11/2023

Ed Valenzuela
ED VALENZUELA, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Weig
Deputy

CONTRACTOR: Harold's Cleaning

Date: 6-20-2023

Harold McFall
Harold McFall, Owner & Sole Proprietor

License No: N/A

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. On File

ACCOUNTING:

FY 2022-2023

FUND	ORG	ACCOUNT	AMOUNT
2121	401015	714000	\$10,310.24
2121	401090	714000	\$ 6,600.00
2114	401014	714000	\$ 2,339.53
1001	206020	714000	\$ 1,246.33
1001	207080	714000	\$ 6,503.90
2162	401015	714000	\$10,200.00
		Total	\$37,200.00

FY 2023-2024

FUND	ORG	ACCOUNT	AMOUNT
2121	401015	714000	\$11,849.72
2121	401090	714000	\$ 5,060.52
2114	401014	714000	\$ 2,339.53
1001	206020	714000	\$ 1,246.33
1001	207080	714000	\$ 6,503.90
2162	401015	714000	\$ 850.00
		Total	\$27,850.00

FY 2024-2025

FUND	ORG	ACCOUNT	AMOUNT
2121	401015	714000	\$11,849.72
2121	401090	714000	\$ 5,060.52
2114	401014	714000	\$ 2,339.53
1001	206020	714000	\$ 1,246.33
1001	207080	714000	\$ 6,503.90
		Total	\$27,000.00

Encumbrance Number (If applicable): Current Encumbrance: **E2300303**

NTE	\$37,200.00	FY 22/23
NTE	\$27,850.00	FY 23/24
NTE	\$27,000.00	FY 24/25

If not to exceed, include amount not to exceed: \$236,000.00

EXHIBIT A
SCOPE OF WORK
FOR
JANITORIAL SERVICES
AT
700 Suite 1, 804-810 Main Street, Yreka

- A. Siskiyou County's Public Health Division, Office of Emergency Services, and the Community Development Department (County) require the following minimum services from its janitorial contractor for offices at 700, Suite 1, and 804-810 South Main Street, Yreka CA. Services shall be performed as described herein Monday through Friday beginning after 5:30 pm and ending before 7:00 am unless otherwise approved by the County:

1. **DAILY:**

- Empty all garbage and trash containers and dispose of in appropriate receptacles
- Vacuum/sweep all entry & hallways, including rugs
- Thoroughly clean and disinfect restrooms
- Mop bathroom, kitchen and entry ways
- Disinfect public entry counter
- Replenish restroom supplies – supplies must be checked everyday
- Clean glass entry doors and disinfect doorknobs
- Kitchen countertops and kitchen sinks
- Turn off all lights except those designated by the County as security lighting before leaving
- Set building alarm and lock building upon leaving

2. **TWICE PER WEEK:**

- Vacuum all office carpeted areas and furniture
- Wipe/disinfect washable furniture

3. **WEEKLY:**

- Remove cobwebs, dust shelving, bookcases, filing cabinets (including the top), window sills and A/C units, sweep stairs

4. **SEMI-ANNUALLY:**

- Starting July 1 and again Jan 1
 - Clean inside windows
 - Dust window blinds
 - Shampoo carpets throughout building including entry rugs

5. **ANNUALLY:**

Starting July 1

Strip and wax vinyl floors including but not limited to bathrooms, kitchen, entry ways and hallways
Dust baseboards

6. **AS NEEDED:**

Shredded paper and recyclables (cardboard/paper) disposed of in appropriate receptacles
Clean trash receptacles
Spot clean carpet, doors & woodwork
Clean interior glass when visibly dirty
Wash walls and baseboards
Keep janitorial closets clean
Spot clean entry rugs

- B. County shall provide all restroom products.
- C. Contractor shall also be responsible for reporting any building issues, mishaps, damage (water leaks, electrical problems, broken appliances, etc.) to the County the next business day upon becoming aware of such issues whether or not caused by janitorial staff.
Contractor shall not enter or be responsible for cleaning the telecommunications and computer server room.
- D. For the purposes of this Scope of Work, the term County Contact herein shall mean the contractor's primary County staff contact, and is herein defined as Lisa Flagg or Dawn Walton. The County may replace the defined County Contact at any time at its discretion.
- E. The contractor shall not be responsible for cleaning dishes, inside the microwave, inside refrigerators, or individual desks.
- F. The timing to begin the work defined herein and the scheduling of said work shall begin upon the effective date of the contract between the County and contractor. Each task defined under Section A to be performed SEMI ANNUALLY and ANNUALLY shall be performed within 5 days after the effective date of said contract unless specifically called out in that section. The Contractor is solely responsible for tracking the frequency, scheduling, and timing of the defined tasks and upon request of the County provide the specific information as to when such tasks were last performed and the next scheduled date(s) to be performed.

- G. Should the County determine that the tasks defined herein are not being performed to the County's satisfaction: the County may notify the contractor as to the substandard performance and detail the expected corrective measures at its discretion. The County may terminate said contract upon written notification to the Contractor of such termination and the effective date at its discretion.