

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular ☐ Time Requested: N/A Meeting Date: April 21, 2026

OR

Consent ☒

Contact Person/Department: Joanne Johnson, Administration Phone: 842-8012

Address: 1312 Fairlane Rd, Suite 1

Person Appearing/Title: Joanne Johnson, Project Coordinator

Subject/Summary of Issue:

To comply with California Office of Emergency Services (Cal OES) guidance, staff added language to the County of Siskiyou Contracting & Procurement Procedures requiring verification of contractor or vendor eligibility through the federal System for Award Management (SAM) at SAM.gov for federally funded contracts of \$25,000 or more, prior to contract execution.

Financial Impact:

NO ☒	Describe why no financial impact:		
YES ☐	Describe impact by indicating amount budgeted and funding source below		
Amount:	_____		
Fund:	_____	Description: _____	Org.: _____ Description: _____
Account:	_____	Description: _____	
Activity Code:	_____	Description: _____	
Local Preference: YES ☐ NO ☐			
For Contracts – Explain how vendor was selected:			
Additional Information:			

Recommended Motion:

Staff respectfully recommends that the Board approve the addition of SAM registration language to the County of Siskiyou Contracting & Procurement Procedures for federally funded contracts of \$25,000 or more.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Revised 8/09/2021