

BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities

Total Amount to Be Awarded Under This Funding
Opportunity: \$2,438,604

Anticipated Award: Up to \$150,000 over 36 months

Funding Opportunity Number: O-BJA-2025-172473

Deadline to submit SF-424 in Grants.gov: **February 20, 2026, by 11:59 p.m. Eastern Time**
Deadline to submit application in JustGrants: **February 27, 2026, by 8:59 p.m. Eastern Time**



BJA
Bureau of Justice Assistance
U.S. Department of Justice

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1. WHAT IS THIS FUNDING OPPORTUNITY ABOUT?

(Basic Information)

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) is accepting applications for funding in response to this notice of funding opportunity (NOFO).

Agency Name	U.S. Department of Justice Office of Justice Programs Bureau of Justice Assistance (BJA)
NOFO Title	BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities
Announcement Type	Initial
Funding Opportunity Number	O-BJA-2025-172473
Assistance Listing Number	16.015

OJP is piloting a new, streamlined format for this notice of funding opportunity (NOFO). Please share your feedback on the design and content to OJPSolicitationFeedback@usdoj.gov.

Overview

This funding opportunity seeks to support public safety efforts to reduce deaths and injuries of people living with forms of dementia or developmental disabilities who wander from safe places. The grant program will fund the purchase of tracking technology used to find vulnerable missing persons. It also funds wandering prevention, intervention, and rescue programs. The goal of this grant program is to reduce deaths and injuries with solutions that minimize restrictive interventions, provide a direct link to individuals and families, and impose limits only when essential for a person's safety and well-being. Please see the [Eligible Applicants](#) section for the eligibility criteria.

OJP is committed to advancing work that furthers DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights. OJP provides federal leadership, funding, and other critical resources to directly support law enforcement, combat violent crime, protect American children, provide services to American crime victims, and address public safety challenges, including human trafficking and the opioid crisis.

Key Dates and Times

NOFO Release Date	January 13, 2026
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Pre-Application Webinar	Details about a webinar for this NOFO will be provided at a later date. Please be sure to check BJA's Upcoming Events for further information.
SAM.gov Registration/Renewal	Begin process by January 13, 2026, and no later than February 6, 2026
Step 1: Grants.gov Application Deadline	11:59 p.m. Eastern Time on February 20, 2026
Step 2: JustGrants Application Deadline	8:59 p.m. Eastern Time on February 27, 2026

Funding Details

Total Amount to Be Awarded Under This Funding Opportunity: \$2,438,604

Anticipated Number of Awards:16

Anticipated Award Amount: Up to \$150,000

Note: You may propose a budget that is less than the anticipated award amount above. The proposed budget should cover the entire project period, be reasonable to conduct the proposed project, and be within your capacity to manage.

Anticipated Project Period Start Date: October 1, 2025

Anticipated Project Period Duration: 36 months

Statutory Authority

Pub. L. No. 103-322, Sec. 240001 (codified at 34 U.S.C. 12621).

Contact Information

For assistance with the requirements of this funding opportunity:

OJP Response Center

Phone: 800-851-3420 or 202-353-5556 (TTY for hearing-impaired callers only)

Email: OJP.ResponseCenter@usdoj.gov

Hours of operation: 9:00 a.m. to 5:00 p.m. Eastern Time (ET) Monday–Friday

For assistance with **SAM.gov** (registration/renewal):

SAM.gov Help Desk

Phone: 866-606-8220

Web: [SAM.gov Help Desk \(Federal Service Desk\)](#)

Hours of operation: 8:00 a.m. to 8:00 p.m. ET Monday–Friday

For assistance with **Grants.gov** (registration, submission of the Application for Federal Assistance SF-424):

Grants.gov Customer Support Hotline

Phone: 800-518-4726, 606-545-5035

Email: support@grants.gov

Web: [Grants.gov Customer Support](#)

Hours of operation: 24 hours a day, 7 days a week, except on federal holidays

For assistance with **JustGrants** (registration, submission of full application):

JustGrants Service Desk

Phone: 833-872-5175

Email: JustGrants.Support@usdoj.gov

Hours of operation: 7:00 a.m. to 9:00 p.m. ET Monday–Friday and 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

For procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see [Experiencing Technical Issues Preventing Submission of an Application \(Technical Waivers\)](#).

Resources for Applying

Pre-Application Webinar: Details about a webinar for this NOFO will be provided at a later date. Please be sure to check BJA's [Upcoming Events](#) for further information.

[OJP Grant Application Resource Guide](#): Provides guidance to help you, the applicant, prepare and submit your application; referred to in this NOFO as the “Application Resource Guide.”

Note: If NOFO requirements are different from what's listed in the [Application Resource Guide](#), follow the instructions in this NOFO.

[JustGrants Application Submission Training Webpage](#): Offers helpful information and resources on the entire funding application process.



2. WHO CAN APPLY?

(Eligibility)

Eligible Applicants

The following types of entities are eligible to apply for this funding opportunity:

- **Government Entities**
 - State governments
 - County governments
 - City or township governments
 - Special district governments
 - Native American tribal governments (federally recognized)
- **Educational Organizations**
 - Public and state-controlled institutions of higher education
 - Private institutions of higher education
- **Nonprofit Organizations**
 - Nonprofits having a 501(c)(3) status with the Internal Revenue Service (IRS), other than institutions of higher education
 - Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- **Other**
 - Health care agencies
 - Other units of local government

State Government Entities: For the purposes of this NOFO, “state” means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Other Units of Local Government: For the purposes of this notice of funding opportunity, other units of local government include towns, boroughs, parishes, villages, or other general purpose political subdivisions of a state.

Additional Applicant Eligibility Factors

In order to request a federal grant award under this program, an applicant that is a State or local government entity must submit a certification (using only the template provided in [Appendix 1](#), entitled “Certification by the Chief Executive Officer (or Senior Official) of the Applicant Government.” Tribal government entities and educational organizations (e.g., public or state-controlled institutions of higher education) are not required to submit this certification. This certification is a basic minimum requirement of this funding opportunity, such that applications from applicants that are required to submit it and fail to do so, will be denied.

Also, such applicants should anticipate that awards to state or local government entities under this NOFO will include an award condition addressing compliance with 8 U.S.C. 1373.

Limit on Number of Applications

You may submit more than one application for this funding opportunity if each application proposes a different project. Your entity may also be a proposed subrecipient on more than one application.

Applications under which two or more entities (project partners) would carry out the federal award will be considered. However, only one entity may be the applicant; any others must be proposed as subrecipients. See the [Application Resource Guide](#) for additional information on subawards.

Cost Sharing/Match Requirement

This NOFO does **not** require cost sharing/match.



3. WHAT WILL AWARD RECIPIENTS DO?

(Program Description)

Purpose of the Funding

The Kevin and Avonte grant program supports local efforts to reduce the number of deaths and injuries of individuals with forms of dementia, such as Alzheimer's disease, or developmental disabilities, such as autism, who, due to their condition, wander from safe environments. This program provides funding to health care agencies, law enforcement, and other public safety agencies to implement locative technologies that track missing individuals. It also provides funding to such agencies and partnering nonprofit organizations to develop or operate programs to prevent wandering, increase safety for vulnerable individuals, and facilitate rescues.

Specifically, this grant program supports:

- Projects to create, run, or improve local programs to prevent wandering or locate people living with forms of dementia or developmental disabilities.
- Projects to buy, develop, or use local tracking technology to help find people living with forms of dementia or developmental disabilities.

Refer to [How Do We Apply: Budget Detail Form](#) in this NOFO for information on allowable and unallowable costs that may inform the project design.

Agency Funding Priorities

In order to advance public safety and help meet its mission, OJP will provide priority consideration to applicants that propose (as applicable within the scope of this funding opportunity) projects designed to advance the goals listed below. Applicants seeking priority consideration should specify in the proposal narrative (and in the budget detail form, if applicable) which of the following goal(s) the project is intended to advance and how it will do so:

- (a) Directly supporting law enforcement operations (including immigration law enforcement operations);
- (b) Combatting violent crime;
- (c) Supporting services to American citizens;
- (d) Protecting American children;
- (e) Supporting American victims of trafficking and sexual assault; and
- (f) State/local law enforcement efforts that are coordinated with federal law enforcement efforts (including immigration law enforcement efforts)—at minimum as shown by:
 - (1) compliance with 8 U.S.C. § 1373, which provides that state and local government entities may not prohibit, or in any way restrict, any government entity or official from sending to, receiving from, maintaining, or exchanging information regarding citizenship or immigration status, lawful or unlawful, of any individual with components of the U.S.

Department of Homeland Security or any other federal, state or local government entity; and

(2) having in place a statute, ordinance, rule, regulation, policy, or practice that is designed to ensure both (A) that agents of the United States acting under color of federal law in fact are given access to any pertinent correctional facility for the purpose of permitting such agents to meet with individuals who are (or are believed by such agents to be) aliens and to inquire as to such individuals' right to be or remain in the United States and (B) that, when any such facility receives from the U.S. Department of Homeland Security a formal written request authorized by the Immigration and Nationality Act that seeks advance notice of the scheduled release date and time for a particular alien in such facility, then such facility in fact will honor such request and (as early as practicable) provide the requested notice to such Department.

Note: Addressing these priority areas is one of many factors that OJP considers in making funding decisions. Receiving priority consideration for one or more priority areas does not guarantee a funding award.

Unallowable Uses of Funds

The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

1. Out of program scope is any program or activity, at any tier that, directly or indirectly, violates (or promotes or facilitates the violation of) federal immigration law (including 8 U.S.C. § 1373) or impedes or hinders the enforcement of federal immigration law—including by failing to comply with 8 U.S.C. § 1373, give access to DHS agents, or honor DHS requests and provide requested notice to DHS agents.
2. Out of program scope is any program or activity, at any tier that violates any applicable Federal civil rights or nondiscrimination law. This includes violations that (1) indirectly violate the law, including by promoting or facilitating violations or (2) unlawfully favor individuals in any race or protected group, including on a majority or minority, or privileged or unprivileged, basis, within a given area, population, or sector.
3. As specified in the [DOJ Grants Financial Guide](#), in Chapter 3.13 “Unallowable Costs” (“Legal Services for Aliens”), any obligations of funds, at any tier, under this award to provide (or to support the provision of) legal services to any removable alien or any alien otherwise unlawfully present in the United States shall be unallowable costs for purposes any award made under this notice, but the foregoing shall not be understood to apply: (1) to legal services to obtain protection orders for victims of crime or (2) to immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

Program Goals and Objectives

Goal: Reduce the number of deaths and injuries of people living with forms of dementia or developmental disabilities who wander from safe places because of their condition.

Objective 1: Reduce wandering incidents and associated injuries through implementation of local programs.

Objective 2: Implement tracking technology that enables the safe recovery of individuals who wander, with a documented increase in successful rescue rates within six months of technology deployment.

Objective 3: Enhance collaboration and training, leading to improved response times and outcomes for at-risk individuals.

Objective 4: Develop and implement public education and awareness campaigns that teach families, caregivers, teachers, and communities about the risks of wandering and effective strategies to keep individuals with forms of dementia or developmental disabilities safe.

How Awards Will Contribute to Program Goals/Objectives

Award recipients will help make communities safer and provide more support for people with forms of dementia or developmental disabilities by:

- Implementing prevention programs and outreach events to teach the public how to recognize and respond to wandering.
- Training first responders, caregivers, and school staff to prevent and manage wandering incidents.
- Building partnerships with local law enforcement, health care providers, and community groups to improve coordination and emergency response plans.
- Providing tracking devices to people at risk for wandering to help find them quickly and safely.

These activities will help communities prevent and respond to wandering more effectively. In the short term, award recipients will raise public awareness, improve caregiver and first responder skills, and increase access to tracking devices. In the mid-term, communities will see faster recoveries, more programs to support families and caregivers, and better tools to reduce wandering. Over time, these efforts will lower the number of wandering incidents, prevent injuries and deaths, and improve the safety and quality of life for at-risk individuals and their families.

Expected Outcomes: Deliverables and Performance Measures

For any applicants that receive funding, OJP expects to require the recipient to submit the following deliverables and performance measures. (See the Application Resource Guide for the definitions of “deliverable” and “performance measure.”)

OJP will measure success by reviewing a recipient's submission of performance reports and data and the extent to which project implementation reflects progress toward the goals and objectives of this NOFO.

Deliverables

Recipients under this funding opportunity do not need to submit any deliverables other than the standard [Post-Award Requirements and Administration](#).

Performance Measures

Recipients will be required to submit regular performance reports that show their progress toward achieving the goals and objectives identified in [Program Goals and Objectives](#). See [Performance Measure Reporting](#) in this NOFO for details.

Funding Instrument

OJP expects to make awards under this funding opportunity as grants. See the “[Administrative, National Policy, and Other Legal Requirements](#)” section of the Application Resource Guide for a brief discussion of important statutes, regulations, and award conditions.



4. HOW DO WE APPLY?

(Application Contents, Submission Requirements, and Deadlines)

This NOFO contains all the information you need to apply for this funding opportunity.

You will submit your application through web-based forms and attachments in Grants.gov and JustGrants. For help with questions about the requirements of this funding opportunity, please refer to [Basic Information: Agency Contact Information](#).



First, Do This!

SAM.gov Registration and the Unique Entity Identifier (UEI)

To submit a funding application, your entity must have an active registration in the [System for Award Management \(SAM.gov\)](#). SAM.gov assigns entities a unique entity identifier (UEI) that you must include in the application. Award recipients must then maintain an active UEI for the duration of their award's period of performance.

Visit [SAM.gov](#) for details and resources for first-time registration or renewing an existing registration. [Small businesses](#) and [individual](#) applicants should refer to the Application Resource Guide for information specific to those types of applicants.

The registration or renewal process can take several weeks. Start the process **at least 30 days prior to the application's Grants.gov deadline**. Applicants who do not begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not be able to complete the process in time and will not be considered for a technical waiver that allows for late submission.

Submission Instructions: Summary

Applications must be submitted to DOJ electronically through a **two-step process** that begins in Grants.gov and is completed in JustGrants. See [Basic Information: Key Dates and Times](#) for the Grants.gov and JustGrants application deadlines.

- **Step 1:** Submit the required [Application for Federal Assistance SF-424](#) by the Grants.gov deadline.
- **Step 2:** Submit the full application, including attachments, at [JusticeGrants.usdoj.gov](#) by the JustGrants deadline.

 Then, Do This!

Application Submission Step 1: Grants.gov SF-424

Access/Registration

You will need an active Grants.gov account. Follow the Grants.gov [Quick Start Guide for Applicants](#) to register, create a workspace, assign roles, submit an application, and troubleshoot issues.

Submission of the SF-424

Begin the application process in Grants.gov with the submission of the SF-424. This form collects your name, address, and UEI; the funding opportunity number; and proposed project title, among other information. The SF-424 must be signed by your Grants.gov authorized organizational representative.

Section 8F—Applicant Point of Contact: Enter the name and contact information of the individual who will complete application materials in JustGrants. JustGrants will use this information (the email address) to assign the application to this user in JustGrants.

Section 19—Intergovernmental Review: This funding opportunity is not subject to [Executive Order \(E.O.\) 12372](#) (Intergovernmental Review). Answer section 19 by selecting, “Program is not covered by E.O. 12372.”

Submit the SF-424 as early as possible! If you fail to submit the SF-424 in Grants.gov by the deadline, you will be unable to submit your application in JustGrants.

Refer to the [DOJ Application Submission Checklist](#) for additional details.

 Lastly, Do This!

Application Submission Step 2: JustGrants

Each part of the full application is described below. OJP will only consider applications for review that contain all required elements, which are marked with a ***REQUIRED ELEMENT*** indicator in JustGrants.

Access/Registration

First-time JustGrants applicants: Once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the contact listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after confirmation from Grants.gov of the SF-424 submission.

To create and set up a JustGrants account:

1. Follow the instructions in the DIAMD email to first confirm who will be the Entity Administrator (the person who manages staff access to JustGrants on behalf of your entity).

2. Log in to JustGrants and confirm the information in the Entity Profile.
3. Invite other individuals who will serve as the Application Submitter and the Authorized Representative for your entity to register for JustGrants.

Complete registration in JustGrants as early as possible. Once registered in JustGrants, the Application Submitter will receive a link in an email to complete the rest of the application in JustGrants. Find additional information on JustGrants registration in the [DOJ Grant Application Submission Checklist](#).

For additional information on submission in JustGrants, including file name and type requirements, see the “How To Apply” section in the [Application Resource Guide](#).

Standard Applicant Information *REQUIRED ELEMENT*

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. Review the Standard Applicant Information in JustGrants and make whatever edits are needed. Add ZIP codes for areas affected by the project; confirm the Authorized Representative; and confirm the organization’s unique entity identifier, legal name, and address.

Proposal Abstract

Enter a proposal abstract (no more than 2,000 characters) summarizing the proposed project. Abstracts will be made publicly available on OJP.gov and USASpending.gov if the project is awarded, so the abstract should not contain any personally identifiable information (e.g., the name of the project director).

Write the abstract in paragraph form without bullets or tables and in the third person (e.g., they/their, the community rather than I/we). Include the following information:

- Name of the proposed project.
- Purpose of the proposed project (i.e., what the project will do and why it is necessary).
- Where the project will take place (i.e., the service area, if applicable).
- Who will be served by the project (i.e., who will be helped or have their needs addressed).
- What activities will be carried out to complete the project (see [Purpose of the Funding](#)).
- Subrecipient(s)/partner organizations or entities, if known.
- Deliverables and expected outcomes (i.e., what the project will achieve; see [Expected Outcomes: Deliverables and Performance Measures](#)).

See the Application Resource Guide for an [example](#) of a proposal abstract.

Data Requested With Application

Financial Management and System of Internal Controls Questionnaire (including Applicant Disclosure of High-Risk Status)

Complete the Financial Management and System of Internal Controls Questionnaire, which helps OJP assess:

- What financial management and internal control systems you have in place.
- Whether these systems would be sufficient to maintain a funding award.

- The associated potential risks of your entity as part of the pre-award risk assessment process.

See the [Application Resource Guide: Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High-Risk Status\)](#) for additional guidance on how to complete the questionnaire.

Agency Funding Priorities Inventory

Applicants seeking priority consideration under the [Agency Funding Priorities](#) section should answer the inventory questions in their entirety in the web-based form in JustGrants.

Project Description *REQUIRED ELEMENT*

You have the choice of two formats to submit the Project Description:

1. Attaching a narrative document in JustGrants **OR**
2. Submitting answers to a set of questions in JustGrants.

You will need to indicate which of the two formats will be used in the “Project Description” question set in JustGrants.

If you choose to attach a narrative document, you do not need to answer any other questions in the question set. Instead, you will attach the document under Proposal Narrative in the application.

If you choose to complete the question set, then you will proceed through the other questions. You do not need to also attach a document under Proposal Narrative.

Formatting Guidance

Attached document format uploaded under Proposal Narrative (if selected):

- File type: PDF or Word Document
- Spacing: Double-spaced
- Font size: 12 pt. Tables, charts, and graphs included in the Proposal Narrative may be created in a legible font smaller than 12-point.
- Margins: 1-inch margins or larger
- Page limit: 15 pages; include consecutive page numbers. Table of contents or title page (when used) will not count toward the page limit.

If the narrative exceeds these limits, only the text within the limits will be considered for the review.

Question and answer format (if selected):

- Respond to all questions in the Project Description questionnaire in JustGrants. Do not attach any files under Proposal Narrative.
- Do not exceed 22,500 total characters across all responses (22,500 total characters is approximately 15 pages of text).

If responses to any of the questions exceeds the text limit, only the text within the limits will be considered.

Content of the Project Description: Regardless of the format chosen, the Project Description should answer the questions in the four sections listed below. If you seek priority consideration, the Project Description must state which priority goal(s) the applicant's project will advance and describe how (see section [Agency Funding Priorities](#) under Program Description).

1. Description of the Need: What critical issue or problem related to the purpose of this funding opportunity are you proposing to address with this project? How do you know the problem exists? Please answer the following:

- Wandering Data and Evidence:
 - Provide specific data that demonstrate the extent of wandering incidents in your community (e.g., number of reported incidents, population affected, injuries or fatalities related to wandering).
 - Describe any trends or patterns related to wandering in your community and explain why addressing this issue is urgent.
- At-Risk Population:
 - Estimate the size of the population in your community affected by forms of dementia or developmental disabilities.

- Explain how the needs of this population are currently unmet or underserved.
- Community Impact:
 - Describe the potential impact of wandering behavior on your community, including on public safety, caregivers, and local agencies.

2. Project Goals and Objectives: Explain how you will meet the purpose of the Kevin and Avonte Program. This program aims to reduce injuries and deaths caused by wandering among people with forms of dementia or developmental disabilities. Proposals should show how the project goals and objectives address the specific needs of your community and the program's purpose. Please answer the following:

- What are the project goals?
 - Goals are broad, long-term results you want to achieve. Goals should focus on improving safety, reducing wandering, and supporting at-risk individuals and their caregivers.
- What are the project objectives?
 - Explain the specific results your project aims to achieve. Make sure your objectives are clear, measurable, and realistic. For example, state how many people will be trained, the number of wandering incidents you expect to reduce, or how tracking technology will be used.
- How do the project goals and objectives address the identified need?
 - Show how your goals and objectives respond to the problems or gaps you described. Focus on how your project will directly help people at risk of wandering and their families or caregivers.
- How do the project goals and objectives relate to the purpose of this funding opportunity?
 - Explain how your project will help prevent wandering, improve safety, and support rescue efforts. Make sure your goals and objectives match the program's purpose. Do not include activities or purchases that are unrelated.

3. Project Design and Implementation: Describe your plan to carry out project activities that will meet the goals and objectives of your proposed project. Explain how your activities directly address wandering behavior in your target area and support individuals with forms of dementia or developmental disabilities. Please answer the following:

- What activities will you carry out to meet your goals and objectives?
 - List the specific steps your project will take to prevent or respond to wandering.
- Why do you believe these activities will work?
 - Explain why you think your approach will be effective. Is it based on your organization's past success, research, or similar programs used elsewhere?
- How will you complete the activities?
 - What steps will you take to deliver or implement each activity.

- Explain how you plan to solve any issues that might come up during the project.
- When will the activities will take place?
 - Provide a timeline or schedule.
- Who will lead and complete the activities?
 - Identify the staff members, including key personnel, who will be responsible for carrying out the project.
- Who will benefit?
 - Explain who in your community will participate in and benefit from your project. Be specific about how it will help individuals at risk of wandering, their caregivers, and other stakeholders.
- Will other organizations help with your project?
 - If subrecipients or partners will help carry out the project, name them (if known) or explain how you will choose them. Describe their role.

4. Capabilities and Competencies: Describe how your organization has the expertise and resources to successfully complete this project. Show how your organization and team can meet the needs of individuals with dementia or developmental disabilities who are at risk of wandering. Include details about any partnerships or collaboration with experts in dementia or developmental disabilities. Please answer the following:

- What shows your ability to carry out this project and meet award requirements?
 - Describe your experience, resources, and systems that demonstrate your capacity to manage and complete this project.
- How do your project team's skills and experience support the project?
 - Explain how the knowledge and skills of your team make them qualified to complete this project. Highlight any staff experience working with individuals at risk of wandering.
- What past or current projects show your ability to do this work?
 - Provide examples of similar projects that have prepared you to carry out the proposed activities.
- How will you collaborate with experts and partners?
 - Document any partnerships with experts, community organizations, or agencies that specialize in dementia or developmental disabilities. How will these partnerships support your success?
- Do you have the capacity to collect and report the required performance measure data?
 - Who will be responsible for this task? How will you collect the data? Refer to [Performance Measure Reporting in this NOFO](#) for additional details.

Project Evaluations: If you propose to use award funds to conduct project evaluations, you must follow the guidance in the “[Note on Project Evaluations](#)” section in the [Application Resource Guide](#). Costs for data- and evaluation-related activities are allowable grants costs.¹

Budget and Associated Documentation: Budget Detail Form **REQUIRED ELEMENT**

Complete the budget detail form.

- List each individual cost needed to implement your proposed project under the appropriate cost category. (Each cost category is explained in the [DOJ Grants Financial Guide](#).)
- Make sure the name/description of each cost is clear. Provide the detailed calculation (e.g., cost per unit and number of units) for the total cost.
- Use the Additional Narrative box to describe in detail the information and numbers that were entered. Connect each entry to your project goals and objectives.
- Select Add Year to complete the budget template for each year of the project period.
- Consider if the costs are reasonable, allocable to, and necessary for the performance of the project, and if they will comply with the funding statute and agency requirements. This includes the conditions of the award, and the cost principles set out in [2 C.F.R. Part 200, Subpart E](#) and the [DOJ Grants Financial Guide](#).

The following is additional information specific to this funding opportunity to help you develop your project budget:

- If you propose a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited language proficiency may be allowable. See the [Application Resource Guide](#) for information on costs associated with language assistance.

Review the Application Resource Guide for additional information on budgeting costs associated with conferences/meetings/trainings and costs associated with language assistance and access. For additional information on how to prepare a budget, see the Application Resource Guide section on [Budget Preparation and Submission Information](#) and the technical steps to complete the budget form in the [Complete the Application in JustGrants: Budget](#) training.

Budget and Associated Documentation: Budget/Financial Attachments

Indirect Cost Rate Agreement (if applicable): If the budget includes indirect costs calculated using a current, federally approved indirect cost rate, upload your indirect cost rate agreement, if available. See the Application Resource Guide for the definition of “indirect cost.”

Consultant Rate (if applicable): If the budget includes rates for consultants that are higher than OJP’s established maximum rates, submit a document requesting approval for the higher rate. The request must include justification for why the proposed rate is higher than the established maximum rate, such as why the rate is reasonable and consistent with rates paid for similar services in the marketplace. Recipients cannot incur costs at the higher rate without prior

¹ See [2 C.F.R. § 200.455](#).

approval. See the “Listing of Costs Requiring Prior Approval” section of the [DOJ Grants Financial Guide](#) for more information.

Disclosure of Process Related to Executive Compensation (if applicable): This NOFO does not include “Disclosure of Process Related to Executive Compensation” provisions. You are not required to provide this disclosure.

Memorandum of Understanding (MOU) (if applicable)

For each named partner involved in the project (whether as a subrecipient that will receive federal funds to carry out part of the federal award, or otherwise), include a signed Memorandum of Understanding (MOU) or a letter of intent that confirms the partner’s agreement to support the project through commitments of staff time, space, services, or other project needs. See the Application Resource Guide for the definitions of “Memorandum of Understanding” and “letter of intent.”

Each MOU should include the following:

- Names of the organizations involved in the agreement.
- What service(s) and other work will be performed under the agreement by which organization.
- Duration of the agreement.

Submit all MOUs together as one attachment to the application.

Unsigned draft MOUs may be submitted with the application, but you should describe in a cover page to the attachment why they are unsigned.

Additional Application Components

Attach the additional requested documentation listed below in JustGrants.

- **Curriculum Vitae or Resumes:** Provide resumes of key personnel who will work on the proposed project or a description of the experience and skills of key personnel necessary to implement the project.
- **Tribal Authorizing Resolution (if applicable):** Upload the tribal authorizing documentation for this application. See the [Application Resource Guide](#) for information on tribal authorizing resolutions.
- **Research and Evaluation Independence and Integrity Statement:** If your application proposes research (including research and development) and/or evaluation, you must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before you may receive award funds. Upload documentation of research and evaluation independence and integrity. For additional information, see the [Application Resource Guide](#).
- **Tools, Instruments, Questionnaires:** If you plan to use federal funds to apply tracking technology to a person, you must submit a copy of the Informed Consent form that the program beneficiary (or their legal guardian) will sign. This form must confirm that the beneficiary (or their guardian) understands and voluntarily agrees to wear the tracking device.

- **List of Subrecipients and/or Contractors in the Application:** If you plan to use subrecipients or contractors, you must submit a separate attachment with the legal name and business address of each. If a subrecipient or contractor is planned but has not been selected, this should be stated in the budget narrative.
- ***Applicant State or local government entities only:*** Certification by the Chief Executive Officer (or senior official) of the Applicant Government (using the [Appendix 1](#) template). ***REQUIRED ELEMENT***

Disclosures and Assurances

Address the following disclosures and assurances.

Disclosure of Lobbying Activities: JustGrants will prompt you to indicate whether you are required to complete and submit a lobbying disclosure under 31 U.S.C. § 1352.

You are required by law to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) if you have paid or will pay any person to lobby in connection with the award for which you are applying AND this application is for an award in excess of \$100,000. This disclosure requirement is not applicable to such payments by an Indian tribe, tribal organization, or any other Indian organization that are permitted by other federal law.

For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress.² Note: Most applicants do not engage in activities that trigger this disclosure requirement.

If you are not required by law³ to complete and submit a lobbying disclosure, enter “No.” By doing so, you are affirmatively asserting (under applicable penalties) that you have nothing to disclose under 31 U.S.C. § 1352 with regard to the application for the award at issue.

Disclosure of Duplication in Cost Items: If you have any pending applications for federal funding, including pending applications for subawards of federal funds, for the same project and the same budget items included in this proposal, you must disclose this. Complete the JustGrants Applicant Disclosure of Duplication in Cost Items form. See the [Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances: Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [Application Resource Guide](#) for additional information.

DOJ Certifications: Review the DOJ document [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies](#). Sign the certification document. See the [Application Resource Guide](#) for more information.

Applicant Disclosure and Justification – DOJ High-Risk Grantees (if applicable): If applicable, submit the DOJ High-Risk Disclosure and Justification form. See the [Application Resource Guide](#) for the definition of “high-risk recipient” and additional information.

² See 31 U.S.C. § 1352; 28 C.F.R. Part 69.

³ Law referenced is 31 U.S.C. § 1352.

Submission

Select Certify and Submit to confirm that all required application components have been entered. Once the application is submitted, the Application Submitter, Authorized Representative, and Entity Administrator will receive a confirmation email.

Prior to the JustGrants submission deadline, if you discover that you need to revise your application, you may recall, update, and resubmit your application. After the submission deadline, you may not. See the [JustGrants Application Submission Job Aid Reference Guide](#) for step-by-step guidance.

Experiencing Technical Issues That Prevent Submission of an Application (Technical Waivers)

If you miss a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, you may request a waiver to submit an application after the deadline.

Waiver requests must be submitted within 24 hours after the relevant deadline!

OJP will only consider requests to submit an application via alternative methods or after the deadline when you can document that there was a technical issue with a government system that was beyond your control and that prevented the online submission of the application prior to the deadlines. Issues resulting from circumstances within your control, such as failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time, will not be considered. OJP will review each waiver request and the required supporting documentation and notify you whether the request for late submission has been approved or denied.

Waiver requests and documentation of a technical issue must be sent to the OJP Response Center at OJP.ResponseCenter@usdoj.gov. Follow these steps:

- 1. Contact the relevant help desk by phone or email to report the issue and receive a tracking number.**

See [Basic Information: Contact Information](#) for the contact information and operating hours of the SAM.gov, Grants.gov, and JustGrants help desks. Reports of technical issues to the help desk must occur **before** the application deadline.

If you have technical issues with SAM.gov or Grants.gov, you must contact the OJP Response Center at OJP.ResponseCenter@usdoj.gov within 24 hours after the Grants.gov deadline to request approval to submit after the deadline. Your waiver request must include:

- A description of the technical difficulties experienced (provide screenshots if applicable).
- A timeline of your submission efforts.
- An attachment of the complete grant application and all the required documentation and materials (this serves as a “manual” submission of the application).
- Your entity’s unique entity identifier (UEI).
- A SAM.gov, Grants.gov, and/or JustGrants (if contacted) Service Desk tracking/ticket numbers documenting the technical issue.

2. If you have technical issues with JustGrants that prevent application submission by the deadline, you must contact the OJP Response Center at OJP.ResponseCenter@usdoj.gov within 24 hours after the JustGrants deadline to request approval to submit after the deadline. Include the same materials in your waiver request as listed for SAM.gov and Grants.gov.

For more details on the waiver process, review the “Experiencing Technical Issues” section in the [Application Resource Guide](#).



5. HOW WILL OJP REVIEW PROPOSALS?

(Application Review)

Responsiveness (Basic Minimum Requirements)

Review

OJP screens applications to ensure they meet the basic minimum requirements (BMR) prior to conducting a merit review. If OJP determines that an application does not include these requirements, the application will not proceed to merit review or receive any further consideration. The BMR elements are:

- The applicant is eligible to receive funding. (See [Who Can Apply?](#))
- The requested award amount does not exceed the anticipated award amount. (See [Funding Details.](#))
- The proposed project is responsive to program goals, objectives, and purpose. (See [What Will Award Recipients Do?](#))
- All ***REQUIRED ELEMENTS*** are included:
 - Standard Applicant Information (which auto-populates from the SF-424 started in Grants.gov)
 - Project Description (JustGrants)
 - Budget Detail Form, which includes the budget items, their calculations, and explanations (JustGrants)
 - *Applicant State or local government entities only:* Certification by the Chief Executive Officer (or senior official) of the Applicant Government (using the [Appendix 1](#) template)

If your application fails to meet the BMR, you will receive notice (including an appropriate point of contact for questions) within a few weeks after the submission due date.

Merit Review Criteria

Peer Review Criteria

Applications that meet the basic minimum requirements will be evaluated for technical merit by peer reviewers based on how the proposed project/program addresses the following criteria:

- **Statement of the Problem/Description of the Issue (15%):** Does the applicant provide sufficient wandering data and evidence to demonstrate the problem? How well does the applicant understand the at-risk population and community impact of this issue?
- **Project Goals and Objectives (15%):** How closely will the proposed project address the need identified? How closely does it address the purpose of the funding opportunity?
- **Project Design and Implementation (40%):** Does the applicant propose a plan to implement project activities that are likely to meet the goals and objectives of the proposed project? Does the applicant provide credible reasoning that the activities will be effective? Does the applicant include a project timeline with a schedule that outlines specific tasks, milestones, and deadlines?
- **Capabilities and Competencies (15%):** How will the applicant bring administrative and technical capacity and expertise to successfully complete this project? Does the team

include staff, partners, or experts that specialize in dementia or developmental disabilities? Is the project informed by search and rescue professionals?

- **Budget (15%):** Completeness and cost effectiveness. Does the budget include an explanation for each expense? Does the applicant include information on how vendors or services were selected? Are prices fair and reasonable?

Programmatic and Financial Review Criteria

After the peer review, applications undergo additional programmatic and financial reviews. OJP staff may reach out to you during the programmatic or financial review if a submitted form is incomplete or needs to be updated. Note that OJP staff are not authorized to provide information on peer review or comment on programmatic, risk, or budget/financial reviews while the merit review is in progress.

In addition to BMR and peer review criteria, other important considerations for OJP include:

- Geographic coverage
- Strategic priorities (including, but not limited to, the priority areas already mentioned, if applicable)
- Available funding
- Past performance
- The extent to which the budget detail form accurately explains project costs.

If cost sharing/match is not required for this opportunity, you will not receive higher consideration by proposing a voluntary match contribution in their budget.

Risk Review

OJP also reviews information related to applicant risk.⁴ OJP assesses whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics. OJP does this by checking whether the applicant is listed in SAM.gov as excluded from receiving a federal award, among other things.

If OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about your organization that appears in the non-public segment of the integrity and performance system accessible through SAM.gov. You may review and comment on any information about your organization that currently appears in SAM.gov and was entered by a federal awarding agency. OJP will consider your comments, in addition to the other information in SAM.gov, in its assessment of the risk posed by your organization.

Based on the risk findings, OJP may remove you from consideration or apply additional post award conditions for oversight of the award.

Selection Process

All final award decisions will be made by the Assistant Attorney General unless a statute explicitly authorizes award decisions by another official or there is written delegation of authority to another official. This official may consider peer review ratings, program office recommendations, and other factors as indicated in this section of the NOFO to make final award decisions.

⁴ See 2 C.F.R. § 200.206.

For additional information on the application review process, see the [Application Resource Guide](#).



6. HOW WILL WE KNOW IF WE RECEIVE AN AWARD?

(Award Notices)

Federal Award Notices

For successful applicants, JustGrants will send a system-generated email to the Application Submitter, Authorized Representative, and Entity Administrator with information on accessing their official award package in JustGrants.

Applicants not selected for an award will receive notification after all award recipients have been notified. OJP also provides unsuccessful applicants with a summary of peer reviewer comments.

Future Funding Opportunities

OJP may, in certain cases, provide additional funding in future years to awards made under this funding opportunity through continuation awards. When making continuation award decisions, OJP will consider, among other factors, OJP's strategic priorities, a recipient's overall management of the award, and the progress of the work funded under the award.

Applications submitted under this FY 2025 NOFO may be funded in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of funding.



7. WHAT WILL RECIPIENTS NEED TO DO?

(Post-Award Requirements and Administration)

Reporting

All award recipients under this funding opportunity will be required to submit the following reports and data:

- Quarterly financial reports.
- Semi-annual performance reports.
- Final financial and performance reports.
- If applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions.

See the [Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data and the method for submitting reports in OJP's online systems.

Performance Measure Reporting

A list of performance measure questions for this funding opportunity can be found at [DEM-Measures.pdf](#).

Award recipients are required to submit performance measure data and performance reports in JustGrants on a semi-annual basis. Applicants selected for an award will receive further guidance on post-award reporting processes.

Program- and Award-Specific Conditions

OJP may include both program-specific and award-specific conditions on its awards. Recipients may view all conditions, and actions required to satisfy those conditions, in their award package in JustGrants.

Administrative, National Policy, and Other Legal Requirements

Recipients must comply with all award conditions and all applicable requirements of federal statutes and regulations. See the “Administrative, National Policy, and Other Legal Requirements” section in the [Application Resource Guide](#) for more information.

Civil Rights Compliance

If a successful applicant accepts funding from OJP—as a recipient of OJP funding—that award recipient must comply with certain federal civil rights laws that prohibit the award recipient from discriminating on the basis of race, color, national origin, sex, religion, or disability in how it delivers its program's services or benefits and in its employment practices. The civil rights laws that may be applicable to the award include, but are not limited to, Title VI of the Civil Rights Act of 1964, the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, and Section 504 of the Rehabilitation Act of 1973. These and other federal civil rights laws are discussed in greater detail on OJP's [Legal Overview—FY 2025 Awards](#) webpage under the “Civil Rights Requirements” section. Additional resources are available from the [OJP Office for Civil Rights](#).

Compliance with Federal civil rights and nondiscrimination laws is material to the government's decision to make any award and payment under this program, including for purposes of the False Claims Act, and each recipient will be required to certify (in its acceptance of the conditions of the award) that it does not operate any programs (including any such programs having components relating to diversity, equity, and inclusion) that violate any applicable Federal civil rights or nondiscrimination laws.

See OJP's [Partnerships with Faith-Based and Other Neighborhood Organizations webpage](#) for specific information for faith-based organizations applying under this NOFO.

Financial Management and System of Internal Controls

All award recipients and subrecipients must comply with standards for financial and program management.⁵ See the [Application Resource Guide](#) for additional information.

Information Technology Security Clauses

An application in response to this NOFO may require inclusion of information related to information technology security. See the [Application Resource Guide](#) for more information.

Other Reporting Requirements

You are required to notify OJP if you know that your organization or any of your organization's principals for the award transaction are presently excluded or disqualified (i.e., debarred or suspended) or otherwise meet any of the criteria in [2 C.F.R. § 180.335](#). Recipients must comply with requirements in 2 C.F.R. Part 180⁶ related to government-wide debarment and suspension.

If a recipient's award includes a federal share of more than \$500,000 over the period of performance of the award, the award will include a condition that may require the recipient to report and maintain certain information (relating to certain criminal, civil, and administrative proceedings) in SAM.gov.⁷ See [Legal Overview—FY 2025 Awards](#) for more information.

⁵ See requirements described in 2 C.F.R. § 200.303.

⁶ As implemented by DOJ in 2 C.F.R. Part 2867.

⁷ See 2 C.F.R. § 200.113.



8. OTHER INFORMATION

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this NOFO. Please note that expenses related to data and evaluation are allowable grants costs.⁸ For additional information on what should be included in the application, see the [Application Resource Guide](#) section “Information Regarding Potential Evaluation of Programs and Activities.”

Freedom of Information and Privacy Act

See the [Application Resource Guide](#) for important information on the Freedom of Information and Privacy Act.⁹

You are advised not to include any unnecessary personally identifiable information, sensitive law enforcement information, or confidential financial information with the application.

Availability of Funds

This funding opportunity, and awards under this funding opportunity, are subject to the availability of funding and any changes or additional requirements that may be imposed by the agency or by law. In addition, nothing in this NOFO is intended to, nor does it, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States or its departments, agencies, entities, officers, employees, agents, or any other person.

⁸ See 2 C.F.R. § 200.455.

⁹ See 5 U.S.C. §§ 552 and 552a.



9. APPLICATION CHECKLIST

BJA FY25 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities

- ☐ **Register or Renew in [SAM.gov](https://sam.gov)**
- ☐ **Register or Renew in [Grants.gov](https://grants.gov)**
- ☐ **Search [Grants.gov](https://grants.gov) Opportunities**
- ☐ **Review This Funding Opportunity and Whether it Matches Your Proposed Project**
 - Confirm the funding opportunity goals align with your proposed project.
 - Confirm your entity is eligible to apply.
 - Confirm your entity can develop, assemble, and submit all the application's required elements.
 - Confirm your entity can meet all post-award requirements.
- ☐ **Submit Application Step 1: [Grants.gov](https://grants.gov)**
 - Confirm that you receive Grants.gov email confirmations within 48 hours of submission.
 - Confirm that the individual listed in Section 8F of the SF-424 receives an email from DIAMD with JustGrants login instructions within 24 hours of Grants.gov validation.
- ☐ **Submit Application Step 2: JustGrants (See justicegrants.usdoj.gov)**
 - Ensure you have entered an Authorized Representative who has authority to enter into agreements with the government on behalf of your entity.
 - Ensure all ***REQUIRED ELEMENTS*** are attached or entered.
 - Confirm the application status updates to "Submitted."
 - If you do not receive a JustGrants application submission confirmation email or validation, or if you receive an error notification, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. See the [Application Resource Guide](#) for additional information.

Appendix 1

U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS

Certification by the Chief Executive Officer (or senior official) of the Applicant Government

On behalf of the applicant named below, and in support of its application, I certify under penalty of perjury to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

- (1) I am the chief executive officer of the State or local government ("the jurisdiction") of which the applicant entity named below is a part (or a senior official of the jurisdiction, with the legal authority to bind the same), I have received appropriate legal advice as to this certification, and I have the authority to make this certification on my own behalf as chief executive officer (or senior official) and on behalf of the jurisdiction and the applicant entity. I understand that OJP will rely upon this certification as a material representation in any decision to make an award to the applicant entity.
- (2) I have carefully reviewed (or have received pertinent legal advice concerning) 8 U.S.C. §§ 1373(a) & (b) and 1644, including the prohibitions on certain actions by State and local government entities, agencies, and officials regarding information on citizenship and immigration status.
- (3) I (and the applicant entity) understand that, for purposes of this certification, the term "program or activity" means what it means under title VI of the Civil Rights Act of 1964 (*see* 42 U.S.C. § 2000d-4a), and that terms used in this certification that are defined in 8 U.S.C. § 1101 mean what they mean under that section 1101, except that the term "State" also shall include American Samoa (*cf.* 42 U.S.C. § 901(a)(2)).
- (4) I (and the applicant entity) assure that the applicant entity (and its officials and other personnel) will comply with 8 U.S.C. §§ 1373 and 1644 in any "program or activity" receiving federal financial assistance under any award made by OJP pursuant to this application. I further certify that any subrecipient (at any tier) of such federal financial assistance (and its officials and other personnel) will also comply with 8 U.S.C. §§ 1373 and 1644.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 34 U.S.C. § 10271 or under 18 U.S.C. § 1001 or 1621, and may subject me and the applicant entity to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729–3730 and §§ 3801–3812). I also acknowledge that OJP awards, including certifications provided in connection with such awards, are subject to review by USDOJ, including by OJP and by the USDOJ Office of the Inspector General.

Signature of Chief Executive Officer (or senior official) of the Applicant Government

Date of Certification

Printed Name of Chief Executive Officer (or senior official)

Title of Chief Executive Officer (or senior official)

Name of Applicant Government Entity