

# Agenda Worksheet

Submit completed worksheet to:  
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular  Time Requested: \_\_\_\_\_ Meeting Date: January 20, 2026

OR

Consent

Contact Person/Department: Hayley Hudson / County Administration Phone: (530) 842-8005

Address: 1312 Fairlane Rd, Suite 1

Person Appearing/Title: Hayley Hudson/ Deputy County Administrator

## Subject/Summary of Issue:

The County Administrator's Office is recommending approval of the Resolution amending the Siskiyou County Salary Schedule and position allocation list for positions in County service effective February 1, 2026.

## Financial Impact:

NO  Describe why no financial impact: Presentation and staff direction only

YES  Describe impact by indicating amount budgeted and funding source below

Amount: \_\_\_\_\_

Fund: \_\_\_\_\_ Description: \_\_\_\_\_ Org.: \_\_\_\_\_ Description: \_\_\_\_\_

Account: \_\_\_\_\_ Description: \_\_\_\_\_

Activity Code: \_\_\_\_\_ Description: \_\_\_\_\_

Local Preference: YES  NO

For Contracts – Explain how vendor was selected:

Additional Information: Each department will be responsible for changes in their respective budgets.

## Recommended Motion:

It is recommended the Board adopt the Resolution amending the Siskiyou County Salary Schedule and position allocation list for positions in County service effective February 1, 2026.

### Reviewed as recommended by policy:

County Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

Personnel \_\_\_\_\_

CAO \_\_\_\_\_

### Special Requests:

Certified Minute Order(s) Quantity: \_\_\_\_\_

Other: \_\_\_\_\_

**NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.**