

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular ☒ Time Requested: 5 Min. Meeting Date: November 18, 2025

OR

Consent ☐

Contact Person/Department: Joanne Johnson, Administration Phone: 842-8012

Address: 1312 Fairlane Rd, Suite 1

Person Appearing/Title: Hayley Hudson, Deputy County Administrator

Subject/Summary of Issue:

Proclamation of the Siskiyou County Board of Supervisors recognizing November 17 through November 21, 2025 as California Clerk of the Board of Supervisors Week.

Financial Impact:

NO ☒ Describe why no financial impact:

YES ☐ Describe impact by indicating amount budgeted and funding source below

Amount: _____
Fund: _____ Description: _____ Org.: _____ Description: _____
Account: _____ Description: _____
Activity Code: _____ Description: _____

Local Preference: YES ☐ NO ☐

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Staff respectfully requests that the Board adopt the Proclamation recognizing November 17 through November 21, 2025 as California Clerk of the Board of Supervisors Week.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Revised 8/09/2021