

**1st ADDENDUM TO CONTRACT FOR SERVICES
BY INDEPENDENT CONTRACTOR**

THIS 1st ADDENDUM is to that Contract for Services entered into on June 3, 2025, by and between the County of Siskiyou ("County") and Siskiyou Community Resource Collaborative, a 501 (C) (3) non-profit organization ("Contractor") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract; and

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 4.01 of the Contract, Compensation, shall be amended to add an additional Eighteen Thousand Six Hundred Seventy-Two Dollars and Twenty-Eight Cents (\$18,672.28) for FY25/26, to increase the compensation payable under the Contract to an amount not to exceed Three Hundred Twenty-Eight Thousand Six Hundred Seventy-Two Dollars and Twenty-Eight Cents for the term of the Contract.

All other terms and conditions of the Contract shall remain in full force and effect.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, County and Contractor have executed this 1st addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

NANCY OGREN, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: Siskiyou Community
Resource Collaborative, a 501 (C) (3) a
non-profit organization

Date: 11/3/2025 _____

DocuSigned by:

Steven Bryan

FOR SISKIYOU COUNTY
Steven Bryan, Executive Director

Signed by:

Date: 11/5/2025 _____

KENNETH PALFINI

Kenneth Palfini, Board President

License No.: N/A

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. On File

ACCOUNTING:

Fund	Organization	Account	Activity Code	FY24/25	FY25/26
2129	401031	723000	164	\$155,000.00	\$173,672.28

Encumbrance number (if applicable); E2500548

If not to exceed, include amount not to exceed: \$328,672.28.

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

Exhibit “A”

I. Scope of Services

Target Populations within the Mental Health Services Act are County residents within all age groups with a primary focus on Children, Transition- Age Youth, Adults, and Older Adults at a significantly higher than average risk of developing a serious mental illness with a special focus on Unserved and Underserved populations.

Any curriculum not outlined in this contract will need to have a “Program Activity Form” (Attachment 1) completed and submitted to the Behavioral Health Director or their designee and include all appropriate measurement tools and flyers, prior to implementation. Referrals for Siskiyou County Behavioral Health Services, please use the referral form (Attachment 2).

In conjunction with the guidelines of the Mental Health Services Act Prevention and Early Intervention state standards, the Contractor will be responsible for the following:

A. Prevention:

Reduce risk factors for developing a potentially serious mental illness and build protective factors. The goal of this program is to bring about mental health, including the reduction of the applicable negative outcomes as a result of untreated mental illness for individuals and members of groups or populations whose risk of developing a serious mental illness is greater than average and, as applicable, their parents, caregivers, and other family members. Program services may include relapse prevention for individuals in recovery from a serious mental illness.

- i. Examples of activities are, but not limited to: Women’s Circle, Parenting classes, Youth groups, etc.

B. Outreach:

Outreach is a process of engaging, encouraging, educating, and learning from potential responders about ways to recognize and respond effectively to early signs of potentially severe and disabling mental illness. Outreach may also include educating those with mental illness on how to recognize and respond to their own symptoms.

- i. Examples of activities are, but not limited to: Living Long and Well, Coping with Life Stressors, etc.

II. Documentation:

- A. All data will be entered into the preferred data collection system, Apricot.
- B. Data should be entered into Apricot monthly. Invoices will not be paid without verification of completed items.
- C. All hard copy documents outside of the Apricot system such as: sign in sheets, flyers, print screens from social media posts, pictures, handouts, fact sheets, shall be kept on file at each provider site for County auditing purposes.
- D. All supporting documentation shall be kept on file for five (5) years. Audits will take place annually, at the availability of the Behavioral Health MHSA coordinator.
- E. Files and documents related to MHSA clientele with protected health information, as defined by federal HIPAA guidelines, must be kept in secured locked locations and inaccessible to non-staff members of the Contractor.

III. Invoicing:

- A. Provide detailed charges on the supplied invoice (please see Attachment 3).
- B. Invoices without accompanying data for the billed events will be denied until appropriate documentation is provided.
- C. Programing changes between components must be pre-approved prior to submitting invoices. Contract not to exceed limits still apply.

IV. Trainings and meetings

- A. Contractor will send a representative to attend all PEI trainings hosted by Siskiyou County Behavioral Health. A calendar of meetings will be established and sent out to all approved providers after contracts are completed and signed.
- B. Community partnership planning meetings are a requirement of the Mental Health Services Act. Providers are required to host, advertise, and draw in their community to offer feedback on MHSA programming throughout the year. The MHSA Coordinator and, when possible, the BHS Clinical Director will present at these meetings and inform on the program and solicit feedback.
- C. Contract providers are required to submit evidence of staff completion of required training to administer programing. Copies of certificates must be sent to the MHSA Coordinator digitally.

V. County will be responsible for the following:

- A. Provide program monitoring, including assistance in developing activities and events outlined above.
- B. Provide training and guidance to support appropriate service referrals and delivery for Contractor programs above.
- C. Notify Contractor in a timely manner of any program / contractual issues or concerns.
- D. Work collaboratively to promote effective service delivery.
- E. Respond timely to referrals in accordance with state guidelines and policies and procedures.

VI. Compensation:

- A. County shall pay Contractor for services and the staffing to provide them, the total not to exceed amount of \$328,672.28, consisting of direct costs not to exceed \$263,500 and a 15% Administration fee not to exceed \$46,500.00. Costs are allocated as:
- B. County shall pay contractor for Prevention services rendered \$199,532.00.
- C. County shall pay contractor for Outreach activities rendered \$63,968.00.
- D. Payment cannot be made without data entered into the Apricot data collection system that supports services being billed, as such there will not be advance payment of any kind.
- E. Contractor shall enter all relevant data into Apricot regularly, but at least quarterly. Final invoicing shall be received no later than July 15th, following fiscal year end of June 30, 2026.