

ATTACHMENT
Grant Summary Form

This form is available on the County's Intranet.

County of Siskiyou
GRANT SUMMARY FORM

GENERAL INFORMATION

Grant Title		Grant No. (CFDA)	
Holistic Defense in Siskiyou County		n/a	
General Description of Grant Work scope			
The Siskiyou County Client Advocate Program will expand the capacity of the Siskiyou County Public Defender's Office (SCPDO) to help clients navigate the court process and access services, reducing time spent in-custody and overall recidivism, by embedding 3 full-time Client Advocates within SCPDO.			
Granting Agency <input type="checkbox"/> FED <input checked="" type="checkbox"/> STATE <input type="checkbox"/> OTHER		Agency Contact	Phone No.
Office of the State Public Defender		n/a	n/a
Responsible Department		Department Contact	Extension No.
Public Defender		Lael Kayfetz	530.842.8105
Board Approval Date	Application Date	Award Date	Est'd Completion Date
TBD	10.28.25	TBD	May 15, 2028

GRANT COST AND REVENUE SUMMARY

Program Cost Summary	Total	Grant Portion
Revenue (Please display with brackets <>)		
Soft/hard cash match or In kind (<>)	0.00	0.00
Staffing	0.00	0.00
Contract Services	731,798.00	731,798.00
Supplies & Other Operating Expenditures	0.00	0.00
Capital Outlay	0.00	0.00
Indirect Cost@ % of Direct Costs	0.00	0.00
TOTAL GRANT COSTS AND REVENUES	\$ 731,798.00	\$ 731,798.00
How Was Grant Portion Determined?		
Partners for Justice, who will be employing the 3 embedded client advocates, calculated all costs for payroll and training associated with the program and there will be no cost to the County.		

Budget Amendment Request Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please attach copy of Budget Appropriation Transfer

Does this grant allow for supplanting? ☐ Yes ☒ No
 Does this grant allow for program income? ☐ Yes ☒ No
 Will this require an advance of grant dollars? ☐ Yes ☒ No

OTHER COMMENTS (note any significant or unusual compliance requirements)

The grant will pay Partners for Justice directly. There are no costs to the County.

Use reverse side if necessary to provide additional information

Prepared By: Lael Kayfetz, Chief Public Defender

Date: 10.23.25

****Please attach a copy of the grant guidelines and all supporting documents that relate to the program cost summary section.



County of Siskiyou

Notice of Intent (NOI)

Department:	Public Defender
Project Manager/Contact No.	Lael Kayfetz 530.842.8105
Department Director/Contact No.	Lael Kayfetz 530.842.8105
Project Name:	Holistic Defense in Siskiyou County
Amount of Grant:	\$731,798.00
Last Updated:	October 2025

Project Description:

The Siskiyou County Client Advocate Program will expand the capacity of the Siskiyou County Public Defender's Office (SCPDO) through a partnership with Partners for Justice (PFJ) to provide holistic support for individuals facing misdemeanor and low-level felony charges. The program will embed three full-time Client Advocates within SCPDO to help clients navigate the court process, access essential services, and mitigate the collateral consequences of arrest and incarceration. By integrating social service advocacy into defense practice, this initiative will improve case outcomes, enhance client stability, and strengthen overall system efficiency. Siskiyou County faces high rates of poverty, unemployment, and limited access to behavioral health care—conditions that contribute to incarceration and system involvement. Additionally, by increasing the number of community members who can access housing, jobs, healthcare, mental health, substance use treatment, and educational opportunities through their defender, the program will advance public safety, health, and economic mobility countywide.

Summary:

The program will embed three new staff positions or Client Advocates within the Siskiyou County Public Defender's Office through a partnership with national non-profit Partners for Justice. This program's primary goals are to improve access to

stabilizing and restorative social services for low-income people represented by the Siskiyou County Public Defender's Office and reduce reliance on the county's jail, and foster opportunity, safety, and economic mobility in the community.

Approvals	
Prepared by:	 Project Manager
Approved by:	 Department Director
	 County Administrator Officer



State of California – Office of the State Public Defender

Expanded Public Defense Grant Application (Sept. 2025)

Section I – Project Profile

1. Applicant Contact Information

Siskiyou County Public Defender's Office		94-6000537	
Name of Applicant <Organization>		Taxpayer Identification Number	
320 South Oregon Street	Yreka	CA	96097
Street Address	City	State	Zip Code
Mailing Address (if different)		City	State
Lael Kayfetz	530.842.8105	lkayfetz@co.siskiyou.ca.us	
Name of the Person Completing the Application		Phone Number	Email Address

2. Project Information

Project Title Holistic Defense in Siskiyou County			
Grant Funds Requested	<input type="checkbox"/> Small Scope (\$450,000 max)	<input checked="" type="checkbox"/> Large Scope (\$850,000 max)	
See Budget Worksheet	<input type="checkbox"/> Multi-County (\$1,800,000 max)		
Project Summary (100-150 words)			
<p>The Siskiyou County Client Advocate Program will expand the capacity of the Siskiyou County Public Defender's Office (SCPDO) through a partnership with Partners for Justice (PFJ) to provide holistic support for individuals facing misdemeanor and low-level felony charges. The program will embed three full-time Client Advocates within SCPDO to help clients navigate the court process, access essential services, and mitigate the collateral consequences of arrest and incarceration. By integrating social service advocacy into defense practice, this initiative will improve case outcomes, enhance client stability, and strengthen overall system efficiency. Siskiyou County faces high rates of poverty, unemployment, and limited access to behavioral health care—conditions that contribute to incarceration and system involvement. Additionally, by increasing the number of community members who can access housing, jobs, healthcare, mental health, substance use treatment, and educational opportunities through their defender, the program will advance public safety, health, and economic mobility countywide.</p>			

3. Project Director

Lael Kayfetz		Chief Public Defender	
Name		Title	
530.842.8105		lkayfetz@co.siskiyou.ca.us	
Phone Number		Email Address	
320 South Oregon Street	Yreka	CA	96097
Street Address	City	State	Zip Code

4. Financial Officer

Lea Scott		Administrative Services Manager II	
Name		Title	
530.842.8105		lscott@co.siskiyou.ca.us	
Phone Number		Email Address	
320 South Oregon Street	Yreka	CA	96097
Payment Mailing Address	City	State	Zip Code

5. Day-to-Day Program Contact (if different than project director)

Name		Title	
Phone Number		Email Address	
Street Address	City	State	Zip Code

6. Day-to-Day Fiscal Contact

Lea Scott

Name

530.842.8105

Phone Number

320 South Oregon Street

Street Address

Administrative Services Manager II

Title

lscott@co.siskiyou.ca.us

Email Address

Yreka

CA

96097

City

State

Zip Code

Section II – Project Information

1. Project Need (500 words max)

Siskiyou County exemplifies the structural challenges in rural California for administering equitable justice: it is a small, rural jurisdiction with limited resources, yet it endures arrest and incarceration burdens that exceed those of more populous places. With only about 43,000 residents, Siskiyou County's incarceration rate of 300-399 per 100,000 residents matches that of some of California's largest urban counties, yet it receives a fraction of their resources. Research shows that lasting safety and stability depend on steady income, secure housing, and access to care—conditions that remain out of reach for many Siskiyou residents. With a poverty rate of 16.6% and an unemployment rate of 8.2%, both higher than state averages, many residents face housing insecurity and limited transportation. For those already experiencing economic hardship, even brief incarceration can trigger cascading losses—of jobs, housing, and benefits—further destabilizing families and reinforcing the very conditions that lead to continued system involvement.

Public health data highlights Siskiyou County's acute social vulnerability. Between 2019 and 2021, fentanyl-related overdose deaths rose by 800%, resulting in 859 years of potential life lost. The county is designated a Mental Health Professional Shortage Area with limited access to care. As a result, individuals with untreated mental health or substance use needs often enter the criminal legal system instead of receiving appropriate community-based support—creating a critical need for someone who can help residents navigate the limited and fragmented services that do exist.

The Siskiyou County Public Defender's Office (SCPDO) serves a client population facing persistent barriers to stability, including high rates of poverty, unemployment, housing insecurity, and untreated behavioral health conditions. Despite SCPDO's deep commitment to holistic representation, limited staffing and resources constrain its ability to address clients' non-legal needs effectively—particularly for adults charged with misdemeanors and low-to-mid-level felonies. Currently, SCPDO employs eight attorneys, two investigators, two social workers (focused primarily on post-arrest support), and two legal secretaries. However, there is no structured process to identify client needs or connect individuals to services such as housing, mental health treatment, or substance use programs that could improve their chances of release and long-term success.

The proposed Client Advocate Program will directly address these gaps by embedding trained, non-attorney Client Advocates within SCPDO to assess client needs at the earliest possible stage and coordinate access to stabilizing supports. Through a partnership with Partners for Justice (PFJ), this initiative will bring PFJ's proven collaborative defense model to Siskiyou County—ensuring clients receive critical assistance with public benefits, housing, treatment, and employment at the earliest opportunity. According to the National Public Defense Workload Study, SCPDO would need at least four to seven additional attorneys to meet national caseload standards. By embedding three full-time Client Advocates, this program offers a cost-effective, data-driven strategy to relieve attorneys of the non-legal work they inevitably perform to assist their clients and strengthen defense quality. Additionally, by increasing community members' access to housing, employment, healthcare, and treatment through their defender, the program will enhance public safety, community health, and economic mobility across Siskiyou County.

2. Project Description (1500 words max)

The Siskiyou County Client Advocate Program will embed three full-time, trained Client Advocates (Advocates) within the Siskiyou County Public Defender's Office (SCPDO) to provide comprehensive, person-centered support to low-income individuals facing misdemeanor and low-level felony charges and increase access to restorative services that promote stability, reduce incarceration, and support safer, healthier communities. The program's objectives are: (1) serve at least approximately 475 over the 26-month grant term; (2) initiate services for at least 80% of all clients referred; (3) assist clients in setting at least two individualized service goals, such as housing, treatment, or employment; (4) achieve 70% or higher service goal completion rate for closed cases; (5) and reduce incarceration exposure for clients served, as measured by diversion, reduced charges, or mitigated sentencing outcomes. These objectives will be tracked quarterly through Partners for Justice (PFJ) data management system and evaluated annually to assess impact and alignment with grant performance metrics.

Advocates are a combination of case managers, navigators, and storytellers who provide interdisciplinary services that help stabilize people in crisis, keep families together, and diminish the likelihood of future criminal legal involvement. Advocates bring their success stories back to the defense team, which utilizes them in the courtroom to demonstrate to judges and prosecutors that incarceration is unnecessary. Clients are referred to Advocates by their attorneys, who are trained by PFJ to identify potential service needs early in the representation process. The target population is indigent individuals accused primarily of misdemeanors and low-level felonies because services are community-based and geared towards securing non-incarceratory outcomes. Clients with very serious or violent charges are thus less likely to benefit. The offense-agnostic program offers stabilizing services to any client with an identified need.

Once a referral is made, Advocates conduct comprehensive intake conversations to assess each client's circumstances and priorities, often uncovering additional needs beyond the initial referral to ensure holistic, coordinated support. On average, each person served is assisted with two services, totaling 900 services. These services include helping clients navigate court requirements (attending court dates, paying or reducing fines, and completing mandated programs) and accessing services and resources (housing, substance use or behavioral health programs, benefits, employment, civil counsel, and medical treatment or insurance). Siskiyou County's rural geography and limited service infrastructure make it difficult for its defenders to connect clients with the resources needed to stabilize their lives and achieve better outcomes in court. This program is intended to catalyze greater collaboration between the defender agency and the other programs and entities co-working with them in the justice space. Unfortunately, attorneys often do not have the bandwidth to engage with multiple outside providers meaningfully, but an Advocate's job is to do exactly that.

A top priority in this project is creating a resource database of community providers that SCPDO will utilize to assist its clients. The advocate team will build a referral network, using an Airtable database, to map out the provider landscape and obtain the best, most up-to-date information to share with their clients. Typically, this resource mapping process starts with an initial push to identify resources, initiating the ongoing process of growing and deepening relationships, updating the database, and finding new ones. Advocates will meet with other providers in the local service ecosystem to better understand how our served populations overlap and how we can simultaneously expand service access for defender clients while extending the reach of local partners. Resources typically include: substance use treatment and mental health treatment programs (both inpatient and out); GED programs; job placement programs; housing support (emergency shelter and transitional housing, as well as long-term supportive housing and low-income housing providers); community bail funds; mutual aid organizations; civil legal aid providers; immigration services; providers of court-ordered courses such as anger management, parenting, or anti-DUI education; educational advocacy programs; emergency food resources; free clinics; benefits programs; veterans' and seniors' services; and public transit, licensure, and transportation access. This process means that more providers in the community will connect regularly with the defenders, who, in turn, will build a more robust understanding of outside partners' service priorities and strategies. Better information-sharing across agencies should result in more effective and efficient collaboration for shared clientele.

Advocates will be employees of PFJ but will work within SCPDO's office. They are supervised by a PFJ Program Manager (PM) and by SCPDO's Chief Defender Lael Kayfetz. PFJ will recruit the team of Advocates in coordination with SCPDO. PFJ's national team recruits Advocates from a highly competitive applicant pool, prioritizing candidates with local ties or lived experience relevant to the clients they will serve. Before beginning their roles, Advocates undergo approximately 70 hours of intensive training from PFJ. Then they receive 30 additional in-person hours of training over the five following months. Advocates also participate in SCPDO's internal training, along with an additional 1.5 hours of skill-building each month for 20 months. PFJ will also deliver introductory training on holistic defense and social service issues to attorneys, as well as monthly continuing education sessions to Advocates to address enmeshed penalties, persuasive mitigation writing, oral advocacy, and more.

The PM will meet with Advocates individually every two weeks and conduct ongoing training, support, and case troubleshooting. All PMs are attorneys or master's-level social workers with extensive experience providing services within defender agencies. This increased level of oversight reduces the administrative burden from SCPDO, enabling this program to be implemented more efficiently and effectively. PFJ's Impact Measurement Director will train the Advocates in data entry, capture evaluation data, develop metrics and systems to monitor program impact, and create regular reports that provide a snapshot of this program's performance. The SCPDO program supervisor, the PM, and additional key PFJ leadership will meet quarterly to review ongoing implementation and results, troubleshoot challenges, and ensure smooth operations. Advocates will work under the direction of representing attorneys, making representation decisions within the attorney's purview in line with office policy. These multiple lines of management ensure accountability and ownership of project results at the office level while ensuring sufficient oversight and coordination across agencies.

PFJ's collaborative defense model is the only national framework designed specifically to embed trained non-attorney Advocates in public defense offices. In 2024, Advocates in California served over 5,300 people, helping them meet their expressed goals over 80% of the time. PFJ's Alameda County Advocates have driven better outcomes for clients in some of their most challenging service areas. This same team secured even stronger employment results: 68% of clients who received employment support were employed by the time their court case was closed. 75% of clients who received support accessing mental health or substance use treatment completed a program. And 80% of people who received support to access public assistance or healthcare coverage successfully enrolled in a new benefits program with their defender's support.

This program advances the OSPD goal of expanding holistic defense by enabling the creation of a locally-tailored model of expanded defense services, resulting in a multidisciplinary, person-centered practice that stabilizes clients and strengthens families. PFJ's proven framework—implemented in counties in 17 states and serving more than 20,000 clients since 2018—has reduced incarceration and improved outcomes across housing, employment, and treatment access. In California, there are currently 63 Advocates working in 18 defender offices in Alameda, Solano, San Mateo, Santa Cruz, San Diego, and Los Angeles Counties. In 2024, PFJ's CA teams prevented 492,840 jail days—equivalent to 1,350 years of incarceration—unlocking profound health and economic benefits for individuals and communities. Jail days saved are not just numbers. Every year of incarceration increases the odds of death by almost 16%, reduces life expectancy by two years, and costs hundreds of billions of dollars annually. Through direct services, technical assistance, cross-sector collaboration, and ongoing evaluation, the program will build lasting local capacity and demonstrate how holistic defense can reduce incarceration and promote equitable, community-based justice in rural California.

3. Capacity and Sustainability (500 words max)

SCPDO is well-positioned to implement a partnership with PFJ and quickly and effectively integrate Client Advocates (Advocates) into its operations. SCPDO has an existing social worker unit consisting of two social workers, but needs at least three more to have capacity to provide adequate services and initiate a pre-arrestment needs assessment with early intervention for clients in custody who require immediate services.

PFJ's model is well-tested and scalable, and PFJ's extensive experience implementing collaborative defense programs in California and nationally will minimize ramp-up time. PFJ has a formalized Client Advocate onboarding process that allows new Advocates to begin taking client referrals within two weeks of starting. Their caseload gradually increases by two clients per week until reaching 30-40 clients by the end of their first quarter. Once Advocates are placed in a host office, they participate in a two-week onboarding period combining PFJ's Foundations of Client Advocacy virtual training with in-person office orientation. PFJ coordinates training schedules with each host office and provides continued development through its national Collaborative Defense Conference, monthly continuing education, and tailored follow-up training.

PFJ's national team brings diverse expertise across public defense, civil legal aid, social work, program design, data analysis, grants management, and organizational development. The organization has built and maintained data systems in numerous diverse defender offices, developed training curricula for attorneys and non-attorney staff, and recruited and trained hundreds of Advocates from over 150 educational institutions nationwide. PFJ staff are experienced in onboarding and supporting early-career professionals, as well as maintaining rigorous supervision and evaluation systems. Together, these capabilities ensure PFJ can deliver sustained, high-quality implementation, training, and oversight—building long-term capacity for holistic defense in Siskiyou County.

Recruiting a competitive team in a rural county is an anticipated challenge. However, PFJ has refined its recruitment strategies through successful placements in rural Missouri, Montana, and Delaware, and will apply these lessons in Siskiyou County. Another potential challenge is securing strong attorney engagement to maintain a steady referral stream—an area in which PFJ has extensive experience. PFJ Program Manager will provide ongoing training to Advocates and attorneys, using one-on-one outreach, follow-up sessions, recognition for successful referrals, and in-person engagement to build buy-in. SCPDO and PFJ will meet quarterly to review implementation progress and align strategies for maximum effectiveness.

Sustaining Advocate services post-grant is a core priority. PFJ implements all pilots with its partners with permanence in mind by building stakeholder support, tracking cost savings to inform funding advocacy, and leveraging public storytelling to demonstrate impact. PFJ's model is designed to pilot, evaluate, and institutionalize successful practices within local budgets. This approach has proven effective: multiple offices that have completed PFJ's pilot phase have fully integrated Advocate positions into their permanent operations. SCPDO is committed to replicating this success by using the grant period to establish infrastructure, demonstrate measurable outcomes, and ensure long-term sustainability of holistic defense in Siskiyou County.

4. Data Collection (500 words max)

Integrated fiscal and programmatic data collection will occur throughout implementation and evaluation to ensure transparency, accountability, and alignment with OSPD outcome tracking requirements. PFJ, in collaboration with SCPDO, will oversee data design, collection, and reporting, encompassing process, demographic, and outcome indicators aligned with project goals and activities. Data will be used to assess program performance and inform continuous improvement—enabling both partners to track progress, identify trends, and refine strategies to strengthen outcomes and system impact.

During the start-up phase, PFJ will provide qualitative progress reports documenting key milestones such as recruitment, training completion, and workflow development. When Advocates begin their roles, they will be trained by PFJ's Impact Measurement Director in data entry, accuracy, and confidentiality protocols. Once services begin, Advocates will enter all programmatic data into PFJ's secure data management platform, designed specifically to track outcomes. The Director will conduct quarterly data audits and provide SCPDO leadership with performance dashboards summarizing key metrics, including service volume, goal completion rates, and outcome trends. These reports will ensure that the program meets implementation targets: serving at least 225 clients annually, initiating services for 80% of referrals, and completing 70% of service goals per closed case. PFJ will work with SCPDO to collect data on criminal case resolutions to generate calculations for annual jail days saved.

Fiscal data will be maintained by SCPDO, with oversight from the County fiscal office and PFJ's finance team to ensure compliance with OSPD guidelines. Expenditure reports will be aligned with approved budget categories, including personnel, benefits, training, data management, and evaluation costs. Financial documentation will be reviewed quarterly alongside program data to ensure that spending correlates with service delivery and performance milestones. PFJ will also provide regular expenditure reports including supporting documentation.

All client data shared with PFJ is kept strictly confidential. Advocates have access only to data within their public defender site, and PFJ will sign an MOU with SCPDO, effectively making PFJ an extension of the defense team for attorney-client privilege purposes. PFJ also maintains a significant cybersecurity insurance policy. More information regarding PFJ's data privacy provisions is available upon request.

Together, these systems will provide SCPDO, PFJ, and OSPD with actionable, high-quality data on the program's implementation and impact—ensuring continuous learning, accountability, and alignment with the statewide goal of expanding equitable, holistic defense. In fact, PFJ is currently working on external evaluation projects to measure the impact of the Client Advocate Program. Two are through-awarded JAG grants, and two others are projects PFJ fundraised especially for, enabling a critical partnership with researchers at Stanford Law School and Penn Carey School of Law to evaluate this work's impact on clients and communities. The initial stage of results are expected in late 2025.

Section III – Project Budget

Note: Project Budget Period is 24 Months

Budget Line Item	Total
1. Salaries and Benefits	\$ 0.00
2. Services and Supplies	\$ 12,000.00
3. Professional Services or Public Agency Subcontracts	\$ 719,798.00
4. Equipment/Fixed Assets	\$ 0.00
5. Other (Travel, Training, etc.)	\$ 0.00
6. Indirect Costs	
Total	\$ 731,798.00

1a. Salaries and Benefits

Staff Title/Role (Please specify staff role in the project)	Salary (%FTE or hourly rate) + Benefits	Total
Total Salaries and Benefits		\$ 0.00

1b. Salaries and Benefit Narrative**2a. Services and Supplies**

Description of Services or Supplies	Calculation for Expenditure	Total
Three computers for Client Advocates	\$4,000 per computer	\$ 12,000.00
Total Services and Supplies		\$ 12,000.00

2b. Services and Supplies Narrative

Three computers for each of the Client Advocates. This will provide them with the necessary access to our specialized software, enable them to contribute more effectively to their assigned tasks and projects and maintain records in the SCPDO's case management system.

3a. Professional Services

Description of Professional Service(s)	Calculation for Expenditure	Total
PFJ program costs for Client Advocate Program	See narrative below	\$ 719,798.00
Total Professional Services		\$ 719,798.00

3b. Professional Services Narrative

The proposed 26-month contract with Partners for Justice will support the launch and operation of the Siskiyou County Client Advocate Program. Of the total above:

- Salaries & Benefits: \$530,977 will cover the payroll costs for three full-time Client Advocates who will be placed at the Siskiyou County Public Defender's Office from March, 2026 - May, 2028 to provide early, person-centered support to clients navigating misdemeanor and low-level felony cases. The contract budget also includes salary and benefits for 25% FTE of a PFJ program manager (\$69,037) to provide oversight to the Advocates and technical assistance to the office, ensuring quality and consistency of service delivery, aligned with OSPD's holistic defense and workload-reduction priorities. Finally, it includes \$16,193 to fund approximately 180 hours per year of assistance from PFJ's Director of Family Defense Initiatives for clients facing overlapping family court or reunification challenges.
- Services & Supplies: The contract includes \$5,777 in services and supplies to provide a dedicated Client Emergency Fund to assist with clients' acute needs. Examples of Client Emergency Fund uses include a medication copay, transit card or bus pass, the cost of a court-required class, hygiene supplies, and birth certificate or ID fees. This amount is estimated based on an average monthly client fund utilization across PFJ's current programs. It also includes \$1,325 to license database software for five users for two years to be used for case management purposes.
- Travel: PFJ's program manager will regularly visit Siskiyou County to provide programmatic oversight and Advocate supervision. The contract includes \$2,981 for travel budgeted at federal mileage and per diem rates.
- Training: Advocates receive intensive training and professional development through PFJ's national training program, which includes two in-person training opportunities and ongoing continuing education delivered virtually. \$29,644 supports Advocate participation in training, including travel for in-person seminars.
- Indirect: PFJ indirect expenses of 10%. No indirect is applied to the family defense expenditures noted above.

4a. Equipment/Fixed Assets			
Description of Equipment/Fixed Assets	Calculation for Expense		Total
Total Equipment/Fixed Assets			\$ 0.00

4b. Equipment/Fixed Assets Narrative

5a. Other (Travel, Training, etc.)			
Description	Calculation for Expense		Total
Total Other			\$ 0.00

5b. Other (Travel, Training, etc.) Narrative

6a. Indirect Costs		
<i>Indirect costs may be charged to grant funds at no more than 10% of the project amount</i>		
Indirect costs may not exceed shown amount or total grant max.	\$ 73,179.80	Total Indirect Costs

Section IV – Project Assurances

By submitting this application, the applicant agrees that if it is awarded a grant by the Office of the State Public Defender, the applicant will abide by the following:

- It will use any funds it receives only for the purposes stated in its application. Should the OSPD determine in its sole discretion that the applicant is unlikely to use all funds received for these purposes within the grant period, the applicant will return funds to the OSPD, as directed by OSPD.
- It will not discriminate based on race, color, national origin, religion, gender, disability, age, marital or domestic partnership status, medical condition, or sexual orientation.
- It will permit reasonable site visits and will present additional information deemed reasonably necessary to determine compliance with the terms of the grant.
- It will comply with fiscal management and control procedures adopted by OSPD.
- It understands that any proposal submitted for grant, and all documents submitted pursuant to issuance of grant, are public documents, and may be disclosed to any person.
- It agrees it will file regular program and financial reports, as may be required by the OSPD, and cooperate with other data collection requests by the OSPD for this grant.
- The OSPD is permitted, in its sole discretion, to adjust Applicant's award at any time to reflect the actual amount of funding available for the grant. Consequently, grantees shall not be guaranteed any specific dollar amount in grant funds, or any grant funds at all, if funds received are insufficient or unavailable to OSPD for this purpose.

Authorized Signature

By signing this application, I hereby certify that:

- ☒ I understand and agree with the terms and conditions above.
- ☒ All information provided is true and accurate.
- ☒ I am vested by the Applicant Organization with the authority to enter into contract with the OSPD, and that the grantee and any subcontractors will abide by the laws, policies and procedures governing this funding.

Lael Kayfetz

Chief Public Defender

Name

Title

530.842.8105

lkayfetz@co.siskiyou.ca.us

Telephone Number

Email Address

320 South Oregon Street

Yreka

CA

96097

Street Address

City

State

Zip Code

APPLICANT'S SIGNATURE (Signed by the authorized signatory with a digital signature OR a wet signature in blue ink.)

DATE

Signed by:

Lael Kayfetz

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10/27/2025

State of California
Financial Information System for California (FI\$Cal)
GOVERNMENT AGENCY TAXPAYER ID FORM

2000 Evergreen Street, Suite 215
Sacramento, CA 95815
www.fiscal.ca.gov
1-855-347-2250



The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*	Siskiyou County Public Defender		
	94-6000537		
Remit-To Address (Street or PO Box)*	320 South Oregon Street		
City*	Yreka	State *	CA Zip Code*+4 96097
Government Type:	<input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Special District <input type="checkbox"/> Federal <input checked="" type="checkbox"/> Other (Specify) Local Government	Federal Employer Identification Number (FEIN)*	94-6000537

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	

Contact Person*	Lael Kayfetz	Title	Chief Public Defender
Phone number*	530.842.8105	E-mail address	lkayfetz@co.siskiyou.ca.us
Signature*		Date	10-27-25