***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **07/01/25** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Emily Harper / Gen Services - Power Authority** | **Phone:** | **530-842-8241** |
| **Address:** | **190 Greenhorn Road, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Emily Harper / Project Coordinator** |
| **Subject/Summary of Issue:** |
| Approve the First Addendum to the Contract with Hatch Associates Consultants, Inc. This addendum expands the scope of work to include additional tasks, extends the term of the contract through October 31, 2025, and increases the contract amount by $199,001, for a new total not-to-exceed amount of $634,000. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $634,000 |  |  |  |  |
| Fund:  | 2511 |  | Description: | SPA | Org.: | 205011 | Description: |       |
| Account: | 723000 |  | Description: | Prof Svcs |  |
| Activity Code:  | n/a |  | Description: | n/a |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* Addendum to existing contract |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Approve the First Addendum to the Contract with Hatch Associates Consultants, Inc., to expand the scope of work to include additional tasks, extend the term of the contract through October 31, 2025, and add additional funds in the amount of $199,001, for a total not-to-exceed contract amount of $634,000. Authorize the Chair to execute the Addendum and any related documents. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021