

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular ☒ Time Requested: _____ Meeting Date: July 1, 2025

OR

Consent ☐

Contact Person/Department: Angela Davis / County Administration Phone: 530-842-8005

Address: 1312 Fairlane Rd, Suite 1

Person Appearing/Title: Angela Davis/County Administration Officer & Shelly Davis/Director of Public Health

Subject/Summary of Issue:

Recommend to the Board of Supervisors that due to the Public Health Officer vacancy effective June 21, 2025, Dr. Donald Solus, MD and Dr. David Herfindahl, MD, are requested to be appointed effective June 22, 2025 as extra help to fulfill the mandate and duties of the Public Health Officer position until a contract for the full-time appointment is implemented. The full-time Public Health Officer will be a contracted position with appointment by the Board of Supervisors and administrative oversight by Shelly Davis, Director of Public Health.

Financial Impact:

NO <input checked="" type="checkbox"/>	Describe why no financial impact: Appointment		
YES <input type="checkbox"/>	Describe impact by indicating amount budgeted and funding source below		
Amount:	_____	Description:	_____
Fund:	_____	Org.:	_____
Account:	_____	Description:	_____
Activity Code:	_____	Description:	_____
Local Preference:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
For Contracts – Explain how vendor was selected:			
Additional Information:			

Recommended Motion:

Recommend the Board appoint Dr. Donald Solus, MD and Dr. David Herfindahl, MD, effective June 22, 2025 as Extra Help in the position of Siskiyou County Public Health Officer.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____

Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.