

# Agenda Worksheet

Submit completed worksheet to:  
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular ☐ Time Requested: 1 Min Meeting Date: December 09, 2025

OR

Consent ☒

Contact Person/Department: Anna Hendricks Phone: 842-8003

Address: 1312 Fairlane Road, Suite 1

Person Appearing/Title: Anna Hendricks, Management Analyst

## Subject/Summary of Issue:

Staff is requesting Board approval of the third addendum to the contract with PACE Engineering. This third addendum will delete and replace Exhibit A, Rate Sheet to reflect new rates for the calendar year 2026.

## Financial Impact:

NO ☐ Describe why no financial impact:

YES ☒ Describe impact by indicating amount budgeted and funding source below

Amount: \$.01  
Fund: Various Description: \_\_\_\_\_ Org.: \_\_\_\_\_ Description: \_\_\_\_\_  
Account: \_\_\_\_\_ Description: \_\_\_\_\_  
Activity Code: \_\_\_\_\_ Description: \_\_\_\_\_

Local Preference: YES ☐ NO ☐

For Contracts – Explain how vendor was selected: RFP was conducted through General Services

Additional Information:

## Recommended Motion:

Staff respectfully request approval of the third addendum to the contract with PACE Engineering, authorize Chair to execute the addendum, and authorization for the Auditor to establish budgets as necessary.

### Reviewed as recommended by policy:

County Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

Personnel \_\_\_\_\_

CAO \_\_\_\_\_

### Special Requests:

Certified Minute Order(s) Quantity: \_\_\_\_\_

Other: \_\_\_\_\_

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Revised 8/09/2021