***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **October 21, 2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Erin Welch/Probation** | **Phone:** | **(530) 842-8898** |
| **Address:** | **805 Juvenile Lane; Yreka, CA 96097** |
| **Person Appearing/Title:** | **Erin Welch/ Chief Probation Officer** |
| **Subject/Summary of Issue:** |
| Memorandum of Understanting (MOU) with Butte County Probation Department for Juvenile Placement. Approve rate MOU for placement of wards of the Juvenile Court in the Butte County Juvenile Hall Facility. Contract term is August 1, 2025, through June 30, 2028.On October 7, 2025, the Department inadvertently presented the incorrect version of the MOU with Butte County Probation Department. The Department is requesting that the Board of Supervisors repeal their approval of that incorrect version of the MOU and in its place approve the correct version of the MOU. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | Rate |  |  |  |  |
| Fund:  | 1001/2111 |  | Description: | general fund/Inmate Health | Org.: | 203050/ 203060/ 401081 | Description: | Prob/DJJ/ Inmate health |
| Account: | 740000 |  | Description: | support & care |  |
| Activity Code:  | 202 |  | Description: | DJJ |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | 1001-203050-740000/1001-203060-740000-202/2111-401081-740000 |
|       |
| **Recommended Motion:** |
| Respectfully request that the Board of Supervisors repeal their approval of the Memorandum of Understanding with Butte County Probation Department approved on October 7, 2025; and approve rate MOU between Butte County Probation and Siskiyou County Probation for placement of juvenile court wards at the Butte County Juvenile Hall Facility for the term of August 1, 2025, through June 30, 2028. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021