***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 minutes** | **Meeting Date:** | **9/16/25** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Sherry Lawson – Administration** | **Phone:** | **842-8005** |
| **Address:** | **1312 Fairlane Rd, Yreka CA 96097** |
| **Person Appearing/Title:** | **Sherry Lawson – Deputy County Administrator** |
| **Subject/Summary of Issue:** |
| Presentation of the FY 2025/2026 Adopted County Budget |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| It is recommended that the Board take the following actions: 1. Adopt a Resolution which; a) adopts the FY 2025-2026 Siskiyou County Budget and approve all additions and deletions to the Recommended Budget for FY 2025-2026, of which includes financing uses by unit, intrafund transfers by unit, transfers out by fund, appropriations for contingencies by fund, provisions for restricted and committed accounts by fund and purpose, and financing sources; and
2. Adopt a Resolution amending the Siskiyou County Salary Schedules, Personnel Allocation list and new job classifications; and
3. Adopt the County Statement of Allocated Positions and Salary Schedules.
4. Authorize the Auditor to establish budget for vacant positions, upon approval by County Administration.
 |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021