***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 Minutes** | **Meeting Date:** | **September 16, 2025** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Hayley Hudson County Administration** | **Phone:** | **530-842-8005** |
| **Address:** | **1312 Fairlane Road, Suite 1, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Hayley Hudson Deputy County Administrator**  |
| **Subject/Summary of Issue:** |
| The County Administrator’s Office recommends approval of the attached resolutions for the Memorandum of Understanding (MOU) between the County of Siskiyou and Organized Employees of Siskiyou County – Management Unit and amendments to the Siskiyou County Salary Schedule for corresponding positions in County service. This MOU supersedes the prior MOU and is effective from September 28, 2025, through midnight of September 23, 2028.The major changes in the new agreement include the following salary increases:1. Effective September 28, 2025, all classifications will receive a three percent (3.0%) increase.
2. Effective September 27, 2026, all classifications will receive a three percent (3.0%) increase.
3. Effective September 26, 2027, all classifications will receive a three percent (3.0%) increase.
 |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |   |  |  |  |  |
| Fund:  |  |  | Description: |       | Org.: |  | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Departments will be responsible for salary increases in their respective budgets. |
| **Recommended Motion:** |
| 1. Adopt resolution regarding the Memorandum of Understanding between the County of Siskiyou and Organized Employees of Siskiyou County – Management Unit, effective September 28, 2025.
2. Adopt resolution amending the Siskiyou County Salary Schedule as outlined in the attached resolution Attachment A.
 |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021