***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **September 16, 2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Angie Stumbaugh** | **Phone:** | **X8297** |
| **Address:** | **190 Greenhorn Road Yreka, CA 96097** |
| **Person Appearing/Title:** | **Adam Filippone, Director of General Services** |
| **Subject/Summary of Issue:** |
| Siskiyou County General Services is requesting approval for a Ground Lease with Richard F. Marshall, Inc. for Hanger #15 at Scott Valley Airport. Lessee shall pay the County a base rent of $ 404.39 for the first year, adjusting annually as detailed in the agreement, for the term of April 1 2025 through March 31, 2030. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | TBD |  |  |  |  |
| Fund:  | 5230 |  | Description: | Airports | Org.: | 302040 | Description: |       |
| Account: | 531100 |  | Description: | Rents & Leases |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Authorize the Chair to execute the Ground Lease between the County of Siskiyou and Richard F. Marshall, Inc. at Scott Valley Airport for the term of April 1, 2025 through March 31, 2030. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021