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***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** |  **September 16, 2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Chris Forrester** |  **Phone:** | **530-842-8005** |
| **Address:** | **1312 Fairlane Rd, Suite 1, Yreka** |
| **Person Appearing/Title:** |  **Sherry Lawson** |
| **Subject/Summary of Issue:** |
| Staff is requesting approval of the 5th Amendment to the contract with AccuSource. The amendment extends the term through August 9, 2026 and incorporates an annual data and security fee of $50.00.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | Rate |  |  |  |  |
| Fund:  | 1001 |  | Description: | General | Org.: | 101030  | Description: | CAO |
| Account: | 723000 |  | Description: | Prof & Spec Svc |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff requests the Board approve the 5th Amendment to the contract with AccuSource. The amendment extends the term through August 9, 2026 and incorporates an annual data and security fee of $50.00.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | File Copy |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021