***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **X** |  | **Time Requested:** | **5-10 mins** | **Meeting Date:** | **September 2, 2025** |
| ***OR*** |
| **Consent** |  |  |
| **Contact Person/Department:** | **Laura Bynum, County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka, CA 96097** |
| **Person Appearing/Title:** |  |
| **Subject/Summary of Issue:** |
| Discussion, direction and possible action re request to reschedule a Personnel appeal hearing on behalf of a Sheriff’s Office employee.The Board set a Personnel appeal hearing for August 6, 2024 which was vacated, with both the County and Appellant in agreement. A new hearing date was yet to be determined.A request has been made to set an appeal hearing. The Appellant’s representative estimates needing two days for the appeal hearing, with the following days/dates requested.The week of December 15, 2025 (the Board’ regular December meetings will be December 2 and 9, 2025).Or the month of January, 2026 (the Board regular January meetings will be January 6 and 20, 2026). |
| **Financial Impact:** |
| **NO** |  | *Describe why no financial impact:*       |
| **YES** | X | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | NTE $20,000 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org | 105010 | Description: | Elections |
| Account: | 542700 |  | Description: | Federal |  |
| Activity Code:  | 2012 |  | Description: | HAVA |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|  |
| **Recommended Motion:** |
| Action as the Board deems appropriate. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021