***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** |  |  | **Time Requested:** | **5 Minutes** | **Meeting Date:** | **September 2, 2025** |
| ***OR*** |
| **Consent** | **X** |  |
| **Contact Person/Department:** | **Craig S Kay** | **Phone:** | **842-8036** |
| **Address:** | **311 Fourth Street Room 108 Yreka CA 96097** |
| **Person Appearing/Title:** | **Craig S Kay, Assessor-Recorder** |
| **Subject/Summary of Issue:** |
| Effective January 1, 2011, California Revenue and Taxation Code Section 621 is amended to provide: In any county the assessor, with the approval of the board of supervisors, may give the information required by Revenue and Taxation Code Section 619, and similar information with reference to real and personal property, as an alternative to giving the information by United States mail, by having published lists of assessments in newspapers, or by posting the information to the Assessor’s Internet Web site.The Assessor’s Office is requesting the adoption of this Resolution, which will result in savings this year of approximately $10,000.00 in postage fees and the labor cost to stuff and mail 4,000 of the 2025-2026 notices.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Presentation and staff direction only |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $0.00 |  |  |  |  |
| Fund:  | 1001 |  | Description: |  | Org.: | 102020 | Description: |  |
| Account: |  |  | Description: | Prof. & Spec. |  |
| Activity Code:  | N/A |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*  |
|       |
| Additional Information: | The value notices for the 2025-2026 tax year are already available on the Assessor’s |
| Web site. |
| **Recommended Motion:** |
| Adopt the Resolution Authorizing the County of Siskiyou Assessor to post Value Notices on website as an alternative to United States mail, as submitted, with the Chair authorized to sign. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021