***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **September 2, 2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sarah Collard/ Health & Human Services Agency - Behavioral Health Division** | **Phone:** | **(530) 841-4802** |
| **Address:** | **2060 Campus Drive Yreka, CA 96097** |
| **Person Appearing/Title:** | **Dr. Sarah Collard Ph.D. / Director of Health & Human Services Agency** |
| **Subject/Summary of Issue:** |
| Contract for Services - Redwood Institute of Social Research, LLCSiskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval to contract with Redwood Institute of Social Research, LLC. Redwood Institute will provide Data Collection, Analysis and Evaluation, Quarterly Report Development, Collaborative Planning, Recidivism Data Analysis, Creation of and Final Evaluation of the Local Evaluation Plan (LEP) in support of BSCC Prop 47 Cohort 3 (Base Camp) from July 1, 2025 to June 30, 2026 for a not to exceed amount of Seventy-Nine Thousand and no/100 ($79,000.00).  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $79,000.00 |  |  |  |  |
| Fund:  | 2122 |  | Description: | MH | Org.: | 401030 | Description: | MH |
| Account: | 723000 |  | Description: | sppt/care |  |
| Activity Code:  | 2075 |  | Description: |  |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Respectfully request the Board of Supervisors approve and authorize the Chair to sign the contract for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Redwood Institute of Social Research, LLC for the term commencing July 1, 2025 through June 30, 2026 with a not exceed amount of $79,000. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Pls return 1 original to R. Bullock at 818 So. Main St |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021