**HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM, ROUND 6 JOINT APPLICATION AND REGIONAL COORDINATION MEMORANDUM OF UNDERSTANDING**

Between the County of Del Norte, the County of Lassen, the County of Modoc, the County of Plumas, the County of Shasta, the County of Sierra, the County of Siskiyou, the NorCal Continuum of Care, and Training, Education, and Community Help, Inc. (“TEACH, Inc.”) (as the Administrative Entity for the NorCal Continuum of Care)

1. **BACKGROUND**

The State of California Housing and Community Development ("HCD") issued the Homeless Housing, Assistance and Prevention Round 6 ("HHAP-6") Notice of Funding Availability ("NOFA") dated February 2025 as authorized by Assembly Bill 166 which was signed into law by Governor Gavin Newsom on July 2, 2024. Through this NOFA, block grants have been made available to all California Counties and all California Continuums of Care (hereinafter referred to collectively as "jurisdictions") for the purpose of addressing homelessness within their geographic coverage areas.

1. **PURPOSE OF THE AGREEMENT**

Geographic coverage areas or regions, defined by HCD as a county and the Continuum of Care within it, are required to apply together for HHAP-6 and jointly complete a Regionally Coordinated Homelessness Action Plan ("Plan"). Each of the Counties of Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, Siskiyou (collectively as "Counties" individually as "County") and the NorCal Continuum of Care ("Continuum of Care" or "CoC") are the eligible applicants and are defined as sub-region. Each eligible applicant may receive their allocation directly from HCD and serve as their own Administrative Entity ("AE") to receive and expend funding for the jurisdiction, or they may designate an eligible applicant in their region to serve as their AE. This indicates to HCD which eligible applicant will enter into a contract with the State to receive and administrate allocations.

Through this agreement, the Counties and the Continuum of Care agree:

1. To submit a joint application for HHAP-6 funds through the Plan.
2. To administer the Continuum of Care's allocation of HHAP-6 funds, and the County allocations of HHAP-6 funds for ModocPlumas and Sierra Counties through TEACH, Inc., the AE for the Continuum of Care.
3. That County allocations of HHAP-6 funds for Del Norte, Lassen, Shasta, and Siskiyou Counties will be individually administered by each of these counties as their own AE.

This agreement sets forth roles and responsibilities of the Counties, the Continuum of Care, and TEACH, Inc. as the AE for the submission of the Plan, local administration of funds, oversight of fiscal and programmatic aspects of use of HHAP-6 funds and local collaboration on the implementation of the Plan.

**C. DECLARATIONS**

1. The Counties and the Continuum of Care have a shared interest in addressing and remediating homelessness within the seven-county geographic area served by the Continuum of Care.
2. The Counties and the Continuum of Care have a longstanding history of collaborating on development and implementation of plans and strategies for addressing homelessness.
3. The Continuum of Care serves as the regional collaborative entity that makes funding determinations for many homeless assistance programs and supports the homeless service system of care in the seven-county region.
4. The intent of HHAP-6 funding is to support local jurisdictions in their unified response to reduce and address homelessness.
5. Counties and the Continuum of Care are each eligible to apply for allocations of HHAP-6 funding collectively.
6. The Counties and the Continuum of Care are required to submit a joint application for HHAP-6 funds.
7. The Plan has been developed collaboratively by the Counties and the Continuum of Care.
8. The Continuum of Care has designated TEACH, Inc. to serve as the AE for HHAP-6 funds received by the Continuum of Care.
9. The Counties of Plumas and Sierra have designated TEACH, Inc. to serve as the AE for their respective County allocations of HHAP-6 funds.
10. The Counties of Del Norte, Lassen, Shasta, Modoc and Siskiyou have chosen to serve as the individual AEs for their respective County allocations of HHAP-6 funds.

**D. STATUTORY REQUIREMENTS**

The Plan shall be reflected in a Memorandum of Understanding ("MOU") committing each signatory to participation in, and to comply with, the Plan. This MOU is intended to fulfill these statutory requirements.

**E. HCD MOU GUIDANCE**

This MOU commits each signatory to uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant in the region as described in the HHAP-6 Regionally Coordinated Homelessness Action Plan and summarized below.

1. Commitments to the roles and responsibilities of each eligible applicant within the region as they pertain to outreach and site coordination, siting and use of available public land, the development of interim and permanent housing options, and coordinating, connecting, and delivering services to individuals experiencing homelessness or at risk of experiencing homelessness, within the seven-county region. See Section 3.a in the HHAP-6 Plan.
2. Commitments to Key Actions each eligible applicant will take to improve the system performance measures and address equity. See Section 3.b in the HHAP-6 Plan.
3. Commitments to Key Actions each eligible applicant will take to reduce the number of people experiencing unsheltered homelessness, to increase the number of people exiting homelessness into Permanent Housing, and to reduce first time instances of homeless among those exiting institutional settings, including but not limited to jails, prisons and hospitals. See Section 3.b in the HHAP-6 Plan.
4. Commitments to actions each eligible applicant will take to address encampments in accordance with the California Interagency Council on Homelessness Guidance on Addressing Encampments. See Section 3.a.5 in the HHAP-6 Plan.
5. Commitments to remain in compliance or come into compliance with Housing Element law, including having an HCD-certified Housing Element, carrying out Housing Element programs in a timely manner, and filing timely Housing Element Annual Progress Reports, including an inventory of Surplus Land required by Government Code Section 54230. See Section 3.a.6 through 3.a.11 in the HHAP-6 Plan.

**F. ROLES AND RESPONSIBILITIES**

(a) The County of Del Norte hereby agrees to:

1. Directly administer its county HHAP-6 allocation of $791,916.56 with the HCD, including all reporting and grant administration.
2. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-6 . The Plan is attached to this MOU as Exhibit A.
3. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership
4. Provide fiscal and programmatic reports regarding use and expenditure of Del Norte County's portion of the CoC's HHAP-6 allocation to the AE on a schedule to be determined by the Continuum of Care.
5. Review fiscal and programmatic reports prepared by the AE for submission to the State of California for the HHAP-6 program.

(b) The County of Lassen hereby agrees to:

1. Directly administer its county HHAP-6 allocation of $152,906.08 with the HCD, including all reporting and grant administration.
2. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the Plan. The Plan is attached to this MOU as Exhibit A.
3. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
4. Provide fiscal and programmatic reports regarding use and expenditure of Lassen County's portion of the CoC's HHAP-6 allocation to the AE on a schedule to be determined by the Continuum of Care.
5. Review fiscal and programmatic reports prepared by the AE for submission to the State of California for the HHAP-6 program.

(c) The County of Shasta hereby agrees to:

1. Directly administer its county HHAP-6 allocation of $1,155,924.32 with the HCD, including all reporting and grant administration.
2. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-6 Plan. The Plan is attached to this MOU as Exhibit A.
3. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
4. Provide fiscal and programmatic reports regarding use and expenditure of Shasta County's portion of the CoC's HHAP-6 allocation to the AE on a schedule to be determined by the Continuum of Care.
5. Review fiscal and programmatic reports prepared by the AE for submission to the State of California for the HHAP-6 program.

(d) The County of Siskiyou hereby agrees to:

1. Directly administer its county HHAP-6 allocation of $578,532.71 with the HCD, including all reporting and grant administration.
2. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-6 Plan. The Plan

is attached to this MOU as Exhibit A.

1. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
2. Provide fiscal and programmatic reports regarding use and expenditure of Siskiyou County's portion of the CoC's HHAP-6 allocation to the AE on a schedule to be determined by the Continuum of Care.
3. Review fiscal and programmatic reports prepared by the AE for submission to the State of California for the HHAP-6 program.

(e) The County of Modoc hereby agrees to:

1. Receive its HHAP-6 allocation of $30,809.43 and authorize the allocation to be administered by TEACH, Inc., as the AE for the Continuum of Care.
2. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-6 Plan. The Plan is attached to this MOU as Exhibit A.
3. Collaborate with the Cal Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
4. Provide fiscal and programmatic reports regarding use and expenditure of Modoc County's portion of the CoC's HHAP-6 allocation as well as Modoc County’s county HHAP-6 allocation to the AE on a schedule to be determined by the Continuum of Care.
5. Review fiscal and programmatic reports prepared by the AE for submission to the State of California for the HHAP-6 program.

(f) The County of Plumas hereby agrees to:

1. Receive its county HHAP-6 allocation of $152,906.08 and authorize the allocation to be administered by TEACH, Inc., as the AE for the Continuum of Care.
2. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-6 Plan. The Plan is attached to this MOU as Exhibit A.
3. Collaborate with the Cal Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
4. Provide fiscal and programmatic reports regarding use and expenditure of Plumas County's portion of the CoC's HHAP-6 allocation, as well as Plumas County’s county HHAP-6 allocation to the AE on a schedule to be determined by the Continuum of Care.
5. Review fiscal and programmatic reports prepared by the AE for submission to the State of California for the HHAP-6 program.

(g) The County of Sierra hereby agrees to:

1. Receive its county HHAP-6 allocation of $13,693.09 and authorize the allocation to be administered by the AE for the Continuum of Care.
2. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the HHAP-6 Plan. The Plan is attached to this MOU as Exhibit A.
3. Collaborate with the Continuum of Care and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
4. Provide fiscal and programmatic reports regarding use and expenditure of Sierra County's portion of the CoC's HHAP-6 allocation, as well as Sierra County’s county HHAP-6 allocation to the AE on a schedule to be determined by the Continuum of Care.
5. Review fiscal and programmatic reports prepared by the AE for submission to the State of California for the HHAP-6 program.

(h) The Continuum of Care hereby agrees to:

1. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the Plan. The Plan is attached to this MOU as Exhibit A.
2. Publish and maintain the proposed, approved, and amended versions of the Plan on its internet website.
3. Collaborate with the Counties and local stakeholders on planning and implementation of efforts to address homelessness within the seven-county region through continued staff participation on Continuum of Care committees, including the Continuum of Care Executive Board, and the Continuum of Care General Membership.
4. Provide ongoing oversight of fiscal and programmatic management of HHAP-6 funds administered through TEACH, Inc., as the AE.

(I) TEACH, Inc. hereby agrees to:

1. Uphold, participate in, and comply with the actions, roles, and responsibilities of each eligible applicant and jurisdiction in the region as described in the Plan. The Plan is attached to this MOU as Exhibit A.
2. Coordinate activities necessary to applying for and receiving HHAP-6 funds, including coordinating and submitting the Plan.
3. Accept disbursement of and administer the CoC's HHAP-6 allocation totaling $2,929,764.17.
4. Accept disbursement of and administer the county HHAP-6 allocations for Modoc, Plumas and Sierra Counties totaling $197,408.60.
5. Verify and retain documentation of HHAP-6 uses and expenditures as required by the State of California and the HHAP-6 program.
6. Respond appropriately to any program-specific audit or monitoring requests from the HHAP-6 program, the Counties or any other relevant authority.
7. Generate and submit all fiscal and programmatic reports required by the HHAP-6 program.
8. This agreement shall commence upon the date signed and shall terminate on October 1, 2029 or until all obligations to the HHAP-6 program have been fulfilled.

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the NorCal Continuum of Care:

Cathy Rahmeyer, CoC Executive Board Chair

Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Del Norte:

Dean Wilson, Chair, County of Del Norte Board of Supervisors

Date

Approved as to form:

Jacqueline Roberts, County Counsel

Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Lassen:

Maurice Anderson, County Administrative Officer

Date

Approved as to form:

Amanda Uhrhammer, County Counsel

Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Modoc:

Shane Starr

Chair of the Board Date

Margaret Long

County Counsel

Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Plumas:

Greg Hagwood, Chair of the Board of Supervisors

Date

Approved as to form:

Craig Settlemire

Counsel

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For The County of Shasta:

Christy Coleman

Health and Human Services Director

Date

Approved as to form:

JOSEPH F. LAMOUR

County Counsel

Date

RISK MANAGEMENT APPROVAL

Dolyene Lane

Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Sierra:

Paul Roen, Chair

Sierra County Board of Supervisors

Date

Approved as to form:

Rhetta Vander Ploeg, County Counsel

Date

Attest:

Heather Foster

Heather Foster, Clerk of the Board

Date

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For the County of Siskiyou:

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nancy Ogren, CHAIR

Board of Supervisors

County of Siskiyou

State of California

ATTEST:

LAURA BYNUM

Clerk, Board of Supervisors

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deputy

By signature below, the undersigned representatives for each partner entity confirm that they are authorized to enter into this agreement on behalf of their respective agency and agree to the terms set forth herein.

For TEACH, Inc.:

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Danny Koestsier, Chairperson of the Board of Directors

Sean Curtis, Board Secretary

Date: