***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 min** | **Meeting Date:** | **7/8/25** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Dian Collier/Agriculture** | **Phone:** | **841-4111** |
| **Address:** | **525 S. Foothill Dr, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Jim Smith, AG Commissioner/Sealer** |
| **Subject/Summary of Issue:** |
| Approve Agreement between the California Department of Food and Agriculture and the Siskiyou County Department of Agriculture for Nematode Inspections in fiscal year 25/26 |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 63,000.00 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General | Org.: | 206010 | Description: | Agriculture |
| Account: | 550900 |  | Description: | Ag Services |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Request the Board of Supervisors approve the agreement for Nematode Inspections between the California Department of Food and Agriculture and the Siskiyou County Department of Agriculture. Authorize the auditor to establish budget. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021