***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5MIN** | **Meeting Date:** | **June 17,2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Lisa Flagg/ Community Development Dept**  | **Phone:** | **(530)841-2150** |
| **Address:** | **806 S Main Street Yreka, CA 96097** |
| **Person Appearing/Title:** | **Rick Dean/ Director of Community Development Director**  |
| **Subject/Summary of Issue:** |
| The Siskiyou County Community Development Department respectfully requests that the Board of Supervisors approve the 3rd addendum to the contract between Lynn M. Cottier and Siskiyou County extending the terms to June 30th 2027 and increasing the contractor's hourly rate to $160. Contractor has also requested any cancellations be handled via the telephone and a text message.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:* funding covered by  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 145,000 |  |  |  |  |
| Fund:  | 1001 |  | Description: |       | Org.: | 207080 | Description: | planning |
| Account: | 723000 |  | Description: | professional |  |
| Activity Code:  | 143 |  | Description: | Code  |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff respectfully request that the Board of Supervisors approve, and authorize the Chair to sign, the 3rd Addendum to the contract between the Siskiyou County Community Development Department and Lynn M. Cottier for hearing officer services.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021