***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **6-17-25** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Chris Forrester** | **Phone:** | **530-842-8005** |
| **Address:** | **1312 Fairlane Rd, Yreka** |
| **Person Appearing/Title:** | **Sherry Lawson or Hayley Hudson**  |
| **Subject/Summary of Issue:** |
| Staff is requesting Board approval of a new five year rate contract ending June 30, 2030 with Liebert Cassidy Whitmore for legal services related to personnel matters. Payment shall not exceed amount appropriated by the Board of Supervisors for such services for each fiscal year.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  | 1001/6106 |  | Description: | General Find | Org.: |       | Description: | CAO/Risk |
| Account: | 723000 |  | Description: | Profess Svcs |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff is requesting Board approval of a new five year rate contract with Liebert Cassidy Whitmore for legal services related to personnel matters. Payment shall not exceed amount appropriated by the Board of Supervisors for such services for each fiscal year.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021