***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **06/17/25** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Emily Harper - General Services** | **Phone:** | **842-8241** |
| **Address:** | **190 Greenhorn Road, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Emily Harper / Project Coordinator** |
| **Subject/Summary of Issue:** |
| Approve the 1st addendum to the contract with Lawrence & Associates, Inc.., to extend the contract until June 30, 2028 and add funds of $260,379.00 for a total contract amount of $515,358.00. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $515,358 |  |  |  |  |
| Fund:  | 5350 |  | Description: |       | Org.: | 404010 | Description: | Sanitation |
| Account: | 723000 |  | Description: | Professional Svc |  |
| Activity Code:  | n/a |  | Description: | n/a |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* Existing contract. Addendum to extend the contract and add funds. |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Approve the 1st addendum to the contract with Lawrence & Associates, Inc., to extend the contract until June 30, 2028, and add funds of $260,379.00 for a total contract amount of $515,358.00. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021