# MEMORANDUM OF UNDERSTANDING

# Between

**Siskiyou County Health and Human Services Agency,**

**Mount Shasta Chestnut Street, LP,**

**and**

**Danco Property Management**

This memorandum of understanding “MOU” is entered into as of ­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_ between Mount Shasta Chestnut Street LP, a California limited partnership (“Project Developer”), Danco Property Management (“Property Manager”), and Siskiyou County Health and Human Services Agency (“HHSA”), collectively, “Parties”. This MOU addresses the operation of four (4) permanent supportive housing units which are part of the Mountain Townhomes affordable multi-family housing development at 735 Chestnut Street, Mt. Shasta, CA, 96067 (the “Project”).

WHEREAS, Mount Shasta Chestnut Street LP has been established with Mount Shasta Chestnut Street LLC as the Administrative General Partner and Community Revitalization and Development Corporation as the Managing General Partner, as documented in the Agreement of Limited Partnership of Mount Shasta Chestnut Street LP executed August 20, 2023, and Certificate of Limited Partnership filed with the California Secretary of State on September 14, 2023, as provided to HHSA; and

WHEREAS, the Manager of Mount Shasta Chestnut Street LLC is Danco Communities, as documented in the Operating Agreement of Mount Shasta Chestnut Street LLC executed August 1, 2023, and Articles of Organization filed with the California Secretary of State on August 23, 2023, as provided to HHSA; and

WHEREAS, Project Developer has expertise in developing affordable and permanent supportive housing, in managing housing funding, and in leveraging resources for the creation of such housing, and will develop, own, and operate the Project; and

WHEREAS, Property Manager has expertise in property management and will act as the property management agent for the Project; and

WHEREAS, HHSA provides supportive services to persons who are homeless or at-risk of homelessness; and

WHEREAS, the Parties desire to coordinate their resources and actions toward the common goal of enabling persons who are homeless or at risk of homelessness and their families to achieve permanent supportive housing and self-sufficiency by promoting integration of affordable housing and supportive services; and

WHEREAS, the Danco Communities, a California corporation (“Danco”) on behalf of the Project Developer requested financial support from HHSA in January 2024 for the Project; and

WHEREAS, on February 6, 2024 and June 18, 2024 the Siskiyou County Board of Supervisors approved Enforceable Funding Commitment letters to financially support the Project in the form of a $1,885,321.55 Formula Permanent Local Housing Allocation (PLHA) low-interest fully deferred loan with a 55-year affordability period; and

WHEREAS, as part of HHSA’s financial contribution to the Project, the Project Developer agreed to include four (4) Permanent Supportive Housing (PSH) units in the Project, and HHSA agreed to provide Housing First wraparound supportive services to the tenants of these four units (the “Assisted Units”); and

WHEREAS, on February 2, 2022, Danco and the City of Mount Shasta received an award letter from the California Department of Housing and Community Development (HCD) Competitive PLHA Program. The City of Mount Shasta will use these funds to administer a 55-year loan term and affordability covenant period with the Project Developer, to develop the Project (the “HCD Loan”); and

WHEREAS, on December 11, 2024, the Project Developer received a tax credit award, which will allow them to develop the Project.

Now therefore be it agreed:

1. TERM OF MEMORANDUM OF UNDERSTANDING

HHSA agrees to provide the Supportive Services as stated in this MOU for a period of fifteen years after the project receives a certificate of occupancy. The provision of Supportive Services by HHSA beyond the 15-year period will be subject to negotiation between the Parties and the execution of a new MOU. The Parties agree to initiate negotiations no later than twelve (12) months prior to the expiration of the initial 15-year period. In the event that continued services are not secured, HHSA will assist in identifying alternative providers to ensure continuity of services for Assisted Units.

1. PURPOSE

The purpose of this MOU is to outline the roles and relationships among HHSA, the Project Developer, and the Property Manager, and to assist the Parties in coordinating their resources and efforts to develop, manage, and provide supportive services for, the Assisted Units.

Permanent Supportive Housing (PSH) is a nationally recognized evidence-based practice that has consistently shown that coupling appropriate wraparound services with permanent housing increases housing stability and the likelihood that the tenant will remain connected to services and supports. PSH has also been shown to reduce the high cost of providing emergency services to homeless individuals and their families. Stable housing provides the foundation that enables individuals, through their resiliency, to further realize their life goals.

1. GUIDING PRINCIPLES

All Parties share the following common principles that will guide collaboration on the Project:

* 1. All parties will work together, establish a foundation of trust and partnership, and provide seamless and high-quality services to each tenant, based on the tenant's individual needs.
  2. All supportive services will be client-driven and coordinated with the needs and wishes of the tenant and will include on-site services and service coordination.
  3. On-site services and activities provided through the Project Developer and/or Property Manager will be designed to complement supportive services and be made available to all eligible tenants on a voluntary basis.
  4. Space, furnishings, internet, and HIPAA compliant secure document storage for the confidential delivery of supportive services to both individuals and groups will be available on-site for HHSA use. This will include at least one office dedicated for HHSA use.

1. RESPONSIBILITIES OF HHSA

HHSA will be responsible for the following:

* 1. Outreach, Application and Screening for Assisted Units
     1. Establish a centralized referral list of individuals/households to help expedite the process of filling new or vacated units. Use the NorCal Continuum of Care Coordinated Entry System and Homelessness Management Information System (HMIS) in the process of tenant selection, and prioritize persons who are the most vulnerable and Homeless or At-Risk of Homelessness, pursuant to Title 24 Section 578.3 of the Code of Federal Regulations and consistent with the Housing First practices set forth in 25 CCR, Section 8409, subdivision (b)(1)-(6) and in compliance with WIC Section 8255(b)(8).and PLHA regulations.
     2. When informed of upcoming vacancies, forward rental application(s) who have been certified by HHSA as eligible prospective tenants to Property Manager.
  2. Ongoing Tenancy for Assisted Units
     1. Conduct periodic administrative and programmatic collaborative meetings to ensure that the involved parties are in compliance with this MOU and the Assisted Units are being fully utilized.
  3. Communication Regarding Assisted Units
     1. Conduct periodic meetings with representatives of the Project Developer and the Property Manager to discuss coordination of services, referrals, and vacancies.
  4. Supportive Services Staff Responsibilities for Assisted Units
     1. HHSA will provide supportive services either directly or through linkages/referrals to individuals who have been certified by HHSA as eligible prospective tenants in the Assisted Units in compliance with PLHA regulations. These services providers will be referred to as “Supportive Services Staff”.
     2. Supportive services made available to tenants in the Assisted Units will include the following per PLHA regulations: supportive/case management services that allow people to obtain and retain housing. Typically, this includes case management; peer support activities; mental health care; substance use services; support in linking to physical health care; benefits counseling, including assistance in accessing SSI/SSP and Medi-Cal; and basic housing retention skills.
     3. At tenant move-in, the Supportive Services Staff will:
        1. Make staff available to meet with incoming Assisted Unit tenants at the time of move-in, provided there is reasonable notice by Property Management.
        2. Orient new Assisted Unit tenants to the services available on-site and provide them with information on community resources they may find helpful.
        3. Offer Assisted Unit tenants the opportunity to participate in supportive services and receive case management services.
     4. With regard to Assisted Unit tenants, after tenant move-in and throughout tenancy, the Supportive Services staff will:
        1. In partnership with each tenant, conduct needs assessments, develop recovery focused service plans and establish appropriate linkage to community-based services such as health care, childcare, alcohol and other substance use treatment, education and/or employment services, self-help groups and other services essential for achieving and maintaining independent living. Provide mental health services including assessment, individual and group therapy, rehabilitative groups, case management, crisis intervention, medication support, and psychiatric services as needed, and agreed upon, by each Assisted Unit tenant.
        2. There is no requirement that tenant accept specialty services from HHSA. Supportive staff will assist tenants in locating and receiving alternative treatment at the tenant’s request.
        3. Conduct ongoing assessments, evaluations and update service plans to monitor progress and provide appropriate interventions as needed.
        4. Have the capacity to provide 24-7 crisis intervention, as needed such as the Siskiyou County Behavioral Health Crisis Line and Mobile Crisis Team as appropriate.
        5. Be knowledgeable of community services and supports including, but not limited to health care, wellness, childcare, alcohol and other substance use treatment, education and/or employment services, and self-help groups.
        6. Have face-to-face contact with each tenant consistent with their individual service plan.
        7. Provide life skills training which includes, but is not limited to, health education, money management, housekeeping, menu planning, meal preparation, and being a good neighbor.
        8. Collaborate with Property Manager, as appropriate; to ensure that tenants obtain the support and services they need to maintain their housing.
  5. Lease Violation Interventions and Eviction Prevention for Assisted Units
     1. In collaboration with each tenant and Property Manager, establish plans to help tenants obtain the appropriate support and services they need to maintain their permanent housing, in times of crisis.
     2. Assist tenants in times of crisis to obtain the appropriate support and services they need to maintain their permanent housing, in accordance with the established plans.
  6. Communication Regarding Assisted Units
     1. Notify Property Manager of any changes in the Supportive Services Staff offered to tenants, and any potential changes or losses of funding that could impact the availability of supportive services.

1. RESPONSIBILITIES OF THE PROJECT DEVELOPER

The Project Developer will be responsible for the following:

* 1. Project Agreements
     1. Enter into an agreement with the Property Manager.
     2. Work with all parties to establish financial policies for the Project.
  2. Disbursement of Formula PLHA Funds from HCD
     1. Comply with all HCD and County loan requirements.
  3. Application and Screening for Assisted Units
     1. Make available four (4) units out of a total of twenty-five (25) units for PLHA PSH certified eligible prospective tenants, which will be the Assisted Units.
     2. Income limits will be 30% of Area Median Income (AMI) for certified eligible prospective tenants residing in Assisted Units.
     3. The tenant portion of the rent at Assisted Units will be set at 30% of the current SSI/SSP grant amount for a single individual living independently, or 30% of total household income, whichever is higher.
  4. Ongoing Tenancy for Assisted Units
     1. Monitor and provide oversight of Property Manager.
     2. Place individuals who have been certified by HHSA as eligible prospective tenants on the Project's waiting list.
     3. Develop and maintain a clear separation of responsibilities and duties between the Property Manager and the Supportive Services Staff.
     4. Establish policies and procedures for resolving conflicts between Property Manager and HHSA when they cannot reach agreement on a course of action.
     5. Comply with the necessary documentation and reporting requirements, guidelines, and requests as established by HHSA.
     6. Ensure and document that all on-site staff complete at least an annual HHSA approved behavioral health training. HHSA will provide or fund required trainings and coordinate scheduling in collaboration with the Project Developer.
  5. Communication
     1. Notify HHSA promptly, within five (5) business days, if a Supportive Services Staffhas been non-responsive to requests regarding a tenant occupying an Assisted Unit. HHSA shall respond to such notifications within five (5) business days with a corrective action plan.
     2. Notify HHSA promptly, within five (5) business days, upon knowing when upcoming vacancies will occur in Assisted Units.

1. RESPONSIBILITIES OF PROPERTY MANAGER

The Property Manager will be responsible for the following:

* 1. Application & Screening
     1. HHSA may provide input in the selection and hiring of the on-site property manager; however, final hiring decisions will rest with the Property Manager. Property Manager shall reasonably consider any input provided by HHSA so long as such input is given no later than five (5) business days following Property Manager’s request.
     2. Create admission, eviction, and appeals policies that are consistent with requirements established by fair housing laws and other funding sources, and are also sensitive to the needs of Assisted Unit tenants.
     3. Screen potential tenants’ applications and notify HHSA of potential Assisted Unit tenants’ application status within 14 days.
     4. Collaborate with HHSA to address and resolve any barriers for potential Assisted Unit tenants’ successful applications in a timely manner.
  2. Move-In Process
     1. Notify HHSA of the day and time of anticipated move-in of tenants that will occupy Assisted Units, and coordinate with HHSA on a day and time for move-in that allows HHSA to be present and provide any necessary supports to the tenant..
     2. Execute a lease for Assisted Units that complies with California Code of Regulations Section 8307, and provide an orientation to the lease and the property rules and regulations to new tenants to establish Property Manager expectations in areas such as use of common areas, rent collection, maintenance requests, etc.
     3. Ensure that all staff working at the housing site, including office staff, are introduced to tenants and to the Supportive Services Staff and are aware of the roles and responsibilities of the Supportive Services Staff.
     4. Provide current copies to and include HHSA and the Supportive Services Staff in any revisions of the leases, property rules, and regulations etc. for Assisted Unit tenants.
     5. Document orientation of new tenants to emergency procedures.
  3. Ongoing Tenancy
     1. Comply with applicable local, State, and federal statutes and regulations, specifically statutes and regulations governing fair housing and tenants' rights.
     2. Establish policies and procedures that ensure tenants' access to the Property Manager for routine business during regular business hours.
     3. Maintain the capacity to respond to tenants' requests for service within 24 to 72 hours, contingent on the nature of the request. This will also include providing facility and maintenance support to areas utilized for any on-site service provision that is equivalent to the level of maintenance provided to tenants.
     4. Provide HHSA access to a designated after-hours contact system for genuine emergencies, as defined in the property’s emergency procedures manual.
     5. Provide HHSA and the Supportive Services Staff with written policies and procedures for maintenance requests, including any forms that must be completed to request maintenance work.
     6. Establish and maintain a structure to solicit tenant input regarding house activities, policies, and rules. Notify HHSA of the structure for tenant input and share outcomes of the tenant input with HHSA.
     7. Establish, maintain, and submit to HHSA, the Supportive Services Staff, and tenants a monthly calendar of events for any activities occurring on-site.
     8. Ensure that all on-site activities are voluntary for tenants to participate and that no tenants will be excluded from participation based on their Assisted Unit status.
     9. Maintain and monitor a resource materials area that includes local information such as public transportation schedules, food bank schedules, alcohol and drug support group schedules, no cost and low-cost community events (e.g. farmers market, fairs etc.) and any other materials, flyers or brochures that HHSA requests be made available to tenants.
  4. Safety, Security, and Emergency Response
     1. Provide and document regular trainings for tenants and staff on basic safety and evacuation procedures.
     2. Post evacuation plans for the housing site and provide Supportive Services Staff with copies of current evacuation plans.
     3. Provide and document that all on-site staff are trained on when to call emergency medical personnel or the police, and when to communicate with the Supportive Services Staff in the event of an emergency.
     4. Provide and document that all on-site staff are trained to maintain an incident log, submit log to HHSA and Supportive Services Staff within 24 hours of an incident, and ensure the log is available to Supportive Services Staff to review when on-site.
     5. Provide and document training for all on-site staff to consult with Supportive Services Staff if they have a question regarding how to handle a tenant situation or to make referrals.
  5. Communication
     1. Notify HHSA promptly, within five (5) business days, upon becoming aware of when an upcoming vacancy will occur in any Assisted Unit.
     2. Notify the Supportive Services Staff when an Assisted Unit tenant is displaying behaviors that could jeopardize tenancy such as failure to pay rent or conflicts with property manager or other tenants.
     3. Notify HHSA of any potential changes to the regular operations of the housing site, or any potential changes or losses of funding that could impact the operations of the housing site.
     4. Notify HHSA immediately of any incidents that could potentially jeopardize an Assisted Unit resident's tenancy and of any critical incidents resulting in loss of life or serious bodily harm.

1. GENERAL RESPONSIBILITIES OF ALL PARTIES

All Parties will:

* 1. Respect tenant confidentiality. Follow all applicable privacy and confidentiality laws and regulations regarding potential tenants and tenants. These laws include but are not limited to California Welfare and Institution Code Sections 5328 and 10850; the United States Health Information Portability and Accountability Act of 1996 (“HIPAA”); and the United States Health Information for Economic and Clinical Health Act (“HITECH Act”), and their implementing regulations, including as appropriate Title 42 of the Code of Federal Regulations Part 2 and Title 45 of the Code of Federal Regulations Section 205.50. Releases of Information will be obtained where necessary for the exchange of confidential information.
  2. Conduct regular trainings for staff regarding maintaining tenant confidentiality, and include maintenance of tenant confidentiality as a work performance expectation for all appropriate job classifications.
  3. Dispute Resolution. In the event of a dispute between Parties that cannot be resolved through regular meetings, the Parties agree to engage in mediation with a mutually agreed-upon third party before pursuing any legal remedies. The mediation shall take place within Siskiyou County with a mediator located in Siskiyou County or 60 miles from Siskiyou County unless the Parties stipulate otherwise. The mediation shall occur within 60 days of a Party demanding mediation. This requirement does not limit remedies that are available under other agreements applicable to the Parties, including but not limited to the Regulatory Agreement with HHSA.

1. DATA COLLECTION
   1. Project Developer
      1. The Project Developer will have the capability to, and will collect, manage, and submit data as required by HCD and the PLHA program. This will include the data that is necessary for HHSA to provide the required PLHA annual reports to HCD. HHSA shall provide clear data requirements annually by July after HCD publishes the PLHA annual report template. If at all possible, data submissions by the Developer will be due no earlier than fifteen (15) days after receipt of such requirements.
2. INDEMNIFICATION
   1. Each party will indemnify, defend and hold harmless the other parties, their elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with each party's respective negligent acts and/or omissions or willful misconduct arising from and/or relating to this Memorandum of Understanding, except to the extent caused by the negligence or willful misconduct of the party seeking indemnification.
3. INSURANCE
   1. Project Developer and Property Manager (the “Development Team”) shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Development Team, their agents, representatives, employees, or subcontractors.
   2. MINIMUM SCOPE OF INSURANCE
      1. Coverage shall be at least as broad as:
         1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 05 09 or 25 04 05 09) or the general aggregate limit shall be twice the required occurrence limit.
         2. If the Development Team maintains broader coverage and/or higher limits than the minimums shown above, Siskiyou County Health and Human Services Agency requires and shall be entitled to the broader coverage and/or higher limits maintained by the Development Team.
      2. Other Insurance Provisions: The insurance policies are to contain, or be endorsed to contain, the following provisions:
         1. Additional Insured Status: Siskiyou County Health and Human Services Agency, its officers, officials, employees, and volunteers are to be covered as insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Development Team including materials, parts, or equipment furnished in connection with such work or operations. Coverage can be provided by endorsement to the Development Team’s insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37, or 20 40 if a later edition is used)
         2. Primary Coverage: For any claims related to this contract, the **Development Team’s insurance coverage shall be primary and non-contributory** and at least as broad as ISO CG 20 01 12 19 as respects the Siskiyou County Health and Human Services Agency, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Siskiyou County Health and Human Services Agency, its officers, officials, employees, or volunteers shall be excess of the Development Team’s insurance and shall not contribute with it. This also applies to any Excess or Umbrella liability policies.
         3. Umbrella or Excess Policy: The Development Team may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. The Umbrella or Excess policies shall be provided on a true “following form” basis, with coverage at least as broad as provided on the underlying CGL insurance.
         4. Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Siskiyou County Health and Human Services Agency.
         5. Waiver of Subrogation: the Development Team hereby grants to Siskiyou County Health and Human Services Agency a waiver of any right to subrogation which any insurer of said the Development Team may acquire against the Siskiyou County Health and Human Services Agency by virtue of the payment of any loss under such insurance. The Development Team agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Siskiyou County Health and Human Services Agency has received a waiver of subrogation endorsement from the insurer.
         6. Self-Insured Retentions: Self-insured retentions must be declared to and approved by the Siskiyou County Health and Human Services Agency. The Siskiyou County Health and Human Services Agency may require the Development Team to purchase coverage with a lower retention or provide proof of ability to pay losses and related expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Siskiyou County Health and Human Services Agency.
         7. Acceptability of Insurers: Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best’s rating of no less than A:VII, unless otherwise acceptable to the Siskiyou County Health and Human Services Agency.
         8. Verification of Coverage: the Development Team shall furnish the Siskiyou County Health and Human Services Agency with original certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause. All documents are to be received and approved by the Siskiyou County Health and Human Services Agency before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Development Team’s obligation to provide them. The Siskiyou County Health and Human Services Agency reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.
         9. Special Risks or Circumstances: Siskiyou County Health and Human Services Agency reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
4. RECORDS AND AUDITS
   1. All parties will make available to all other parties and their authorized representatives, for purposes of inspection and audit, any and all books, papers, documents, financial and other records pertaining to the operation of this MOU. The aforesaid records will be available for inspection and audit during regular business hours throughout the term of this MOU, and for a period of five (5) years after the expiration of the term of this MOU.
5. MEDIA RELEASE
   1. All press releases and informational material related to this MOU shall receive approval from HHSA (not to be unreasonably withheld, conditioned, or delayed) prior to being released to the media (television, radio, newspapers, Internet); provided, that HHSA’s failure to respond to a request after five (5) business days shall be deemed an approval For time-sensitive matters, pre-approved standard language may be used. In addition, Project Developer and Project Manager shall inform HHSA of requests for interviews by media related to this MOU prior to such interviews taking place. HHSA reserves the right to have a representative present at such interviews. All notices required by this provision shall be given to the Director of Siskiyou County Health and Human Services Agency or their designee.
6. AMENDMENTS
   1. All amendments to this MOU will be in writing and must be approved by all Parties.
7. APPLICABLE LAWS
   1. The Parties will comply with all applicable federal, state, and local laws, as well as new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this MOU.
8. TERMINATION
   1. This MOU may be terminated without cause at any time by any Party upon giving a minimum of one hundred and twenty (120) days’ written notice, and either Party may terminate in the event of material breach, failure to perform, or loss of required funding, upon providing thirty (30) days' written notice and opportunity to cure. If the parties desire to terminate this MOU, HCD must be notified and issue an approval of the MOU’s termination for the termination to be effective. Termination of this MOU shall not affect any rights or obligations of the Parties under any other agreements, including but not limited to Project Developer’s obligation to provide four units of permanent supportive housing.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement in the County of Siskiyou, State of California, on the dates set forth below, and each signatory represents that he/she has the authority to execute this agreement and to bind the party on whose behalf his/her execution is made.

PROJECT DEVELOPER:

MOUNT SHASTA CHESTNUT STREET LP,

a California limited partnership

By: Mount Shasta Chestnut Street LLC,   
a California limited liability company,  
its Administrative General Partner

By: Danco Communities  
 a California corporation,  
 its Manager

By:

Daniel Johnson (Date)

President

And: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Dart (Date)

Secretary

By: Community Revitalization and Development

Corporation, a California nonprofit public

benefit corporation, its Managing General Partner

By:

David Rutledge (Date)

President

And: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shelby Marocco (Date)

Vice President

PROPERTY MANAGER:

Danco Property Management

a California corporation

By:

Daniel Johnson (Date)

President

And: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Christopher Dart (Date)

Secretary

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COUNTY OF SISKIYOU

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Angela Davis, County Administrator (Date)

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Natalie E. Reed, County Counsel (Date)

APPROVED AS TO INSURANCE REQUIREMENTS:

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Hayley Hudson, Risk Management (Date)

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