***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St. Room 201 , Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Regular** | | |  | | |  | | **Time Requested:** | | | | | | **N/A** | | | | | | **Meeting Date:** | | | | **6/3/2025** | | | | |
| ***OR*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Consent** | | | |  | |  | | | | | | | | | | | | | | | | | | | | | | |
| **Contact Person/Department:** | | | | | | | | | | | | | **Shelly Davis / Health & Human Services Agency Public Health Division** | | | | | | | | | | | **Phone:** | | **841-2140** | | |
| **Address:** | | | | | **810 S Main Street, Yreka CA 96097** | | | | | | | | | | | | | | | | | | | | | | | |
| **Person Appearing/Title:** | | | | | | | | | | **Shelly Davis / Director of Public Health** | | | | | | | | | | | | | | | | | | |
| **Subject/Summary of Issue:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Siskiyou County Health and Human Services Agency - Public Health Division is respectfully requesting permission to approve the Second Addendum to the Contract For Services with Champ Software, Inc. to extend the term of the Contract to April 30, 2028, and increase the compensation by Forty-One Thousand Two Hundred Ninety-Six Dollars, and no/100 cents ($41,296.00), with an amount not to exceed One Hundred Four Thousand One Hundred Eighty-Two Dollars and no/100 cents ($104,182.00) for the term of the Contract. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Financial Impact:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **NO** |  | *Describe why no financial impact:* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **YES** |  | *Describe impact by indicating amount budgeted and funding source below* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount: | | | | | | $104,182.00 | | | | |  |  | | |  | | |  | | | | | | | | | | |
| Fund: | | | | | | 2121 | | | | |  | Description: | | | Public Health | | | Org.: | | | 401015 | | Description: | | | | Public Health | |
| Account: | | | | | | 723000  729200 | | | | |  | Description: | | | Prof Services | | |  | | | | | | | | | | |
| Activity Code: | | | | | |  | | | | |  | Description: | | |  | | |  | | | | | | | | | | |
| Local Preference: YES  NO | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Contracts – *Explain how vendor was selected: N/A*. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Additional Information: | | | | | | | | | FY 22/23 $24,906; and FY 23/24 $18,990; and FY 24/25 $18,990; and FY 25/26 $20,343; and FY 26/27 $20,953.00, for a total Not To Exceed amount of $104,182.00 | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Recommended Motion:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| |  | | --- | | Recommend that the Board of Supervisors approve and authorize the Chair to sign the Second Addendum to the Contract for services between Siskiyou County Health and Human Services Agency – Public Health Division and Champ Software, Inc. for  the term of the contract through April 30, 2028, in the amount NTE $104,182.00.” | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Reviewed as recommended by policy:** | | | | | | | | | | | | | | | |  | ***Special Requests*:** | | | | | | | | | | | |
| County Counsel | | | | | | |  | | | | | | | | |
| *Certified Minute Order(s)* | | | | |  | | | *Quantity:* | | | 1 |
| Auditor | | | | | | |  | | | | | | | | |
|  | | |  | | | |
| Personnel | | | | | | |  | | | | | | | | | *Other:* | |  | | | | | | | | | |
| CAO | | | | | | |  | | | | | | | | |  | | | | | | | | | | | |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15