***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **June 3, 2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sarah Collard/ Health & Human Services Agency - Behavioral Health Division** | **Phone:** | **(530) 841-4802** |
| **Address:** | **2060 Campus Drive Yreka, CA 96097** |
| **Person Appearing/Title:** | **Dr. Sarah Collard Ph.D. / Director of Health & Human Services Agency** |
| **Subject/Summary of Issue:** |
| 4th Addendum Contract for Services - Michaele Brown, to extend the term expiring on June 30, 2025 to July 1, 2025 to June 30, 2026, revise the billing language so billing occurs in 15 minute increments, and increase the compensation payable to include FY 25/26 of seventy-one thousand dollars ($71,000.00) and to increase the not to exceed from one hundred eighteen thousand eight hundred dollars ($118,800.00) to one hundred eighty nine thousand eight hundred dollars ($189,800.00) . |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 189,800 |  |  |  |  |
| Fund:  | 2134 |  | Description: | AOD | Org.: | 401100 | Description: | AOD |
| Account: | 723000 |  | Description: | Prof Services |  |
| Activity Code:  |       |  | Description: |  |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | secondary fund: 2135-401130-723000 |
|       |
| **Recommended Motion:** |
| The Board of Supervisors approve and authorize the Chair to sign the ageement for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Michaele Brown, MSW, LCSW, a Sole Proprietor for the term commencing through June 30, 2026 and increase compensation not to exceed to one hundred eighty nine thousand eight hundred dollars ($189,800.00) . |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Pls return 1 original to R. Bullock at 818 So. Main St |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021