

CALIFORNIA Director's Office -- Operations PROGRAM

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter "Department"

TO

County of Siskiyou, hereinafter "Grantee"

**Implementing the project, "California Public Health Workforce Career Ladder
Education and Development Program," hereinafter "Project"**

AMENDED GRANT AGREEMENT NUMBER 22-11325, A1

The Department amends this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under 2022-2023 State Budget Act (AB 179, Chapter 249, Statutes of 2022) and **Health and Safety Code 131085(b)(4)**.

PURPOSE FOR AMENDMENT: The purpose of the Grant amendment is to:

This amendment aims to increase in funding by \$80,000, raising the total contract amount from \$65,400 to \$145,400. Furthermore, it reallocates unspent funds of \$35,400 from fiscal year 2023/24 to fiscal year 2024/25. The additional funding was granted to the county as part of the legislative budget revision in May 2023. Relevant details can be found in the attached Health and Safety Code section 131085 and the funding appropriated in the 2022 State Budget Act (AB 179, Ch 249, Statutes of 2022).

AMENDED GRANT AMOUNT: This amendment is to increase the grant by \$80,000 and is amended to read: \$145,400.00 (One Hundred Forty Five Thousand Four Hundred Dollars and Zero Cents).

Exhibit A, ATTACHMENT 1 – **GRANTEE'S WRITTEN MODIFICATIONS TO THE GRANT APPLICATION AS A REQUIRED CONDITION OF THE GRANT AWARD, this document shall supersede the Grant Application in addition the approved budget shall, to supersedes the proposed budget in the Grant Application. Incorporated by reference.**

Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS – **Attached.**

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

California Department of Public Health	Grantee: County of Siskiyou
Name: Kristen Guerrero	Name: Shelly Davis
Address: 1615 Capitol Ave.	Address: 810 S Main St
City, ZIP: Sacramento, CA	City, ZIP: Yreka, 96097
Phone: 916-719-5784	Phone: 530-841-2127
Fax:	Fax:
E-mail: Kristen.guerrero@cdph.ca.gov	E-mail: sdavis@co.siskiyou.ca.us

Direct all inquiries to:

California Department of Public Health, Director's Office	Grantee: County of Siskiyou
Attention: Kristen Guerrero	Attention: Shelly Davis
Address: 1615 Capitol Ave.	Address: 810 S Main St
City, Zip: Sacramento, CA	City, Zip: Yreka, 96097
Phone: 916-719-5784	Phone: 530-841-2127
Fax:	Fax:
E-mail: Kristen.guerrero@cdph.ca.gov	E-mail: sdavis@co.siskiyou.ca.us

All payments from CDPH to the Grantee; shall be sent to the following address:

Remittance Address
Grantee: County of Siskiyou
Attention "Cashier": Dawn Walton
Address: 810 S Main St
City, Zip: Yreka, 96097
Phone: 530-841-2184
Fax:

E-mail: dwalton@co.siskiyou.ca.us

Either party may make changes to the Project Representatives, or remittance address, by giving a written notice to the other party, said changes shall not require an amendment to this agreement but must be maintained as supporting documentation. Note: Remittance address changes will require the Grantee to submit a completed CDPH 9083 Governmental Entity Taxpayer ID Form or STD 204 Payee Data Record Form and the STD 205 Payee Data Supplement which can be requested through the CDPH Project Representatives for processing.

All other terms and conditions of this Grant shall remain the same.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date:

Nancy Ogren, Chair of the Board

Siskiyou County Board of Supervisors

810 S Main St, Yreka, CA 96097

Date:

Vanessa Manson

Chief, Contracts Management Unit

California Department of Public Health

1616 Capitol Avenue, Suite 74.317, MS
1802

P.O. Box 997377

Sacramento, CA 95899-7377



California Department of Public Health **MEMORANDUM**

DATE: June 28, 2023

TO: Siskiyou County Health and Human Services Agency - Public Health Division

FROM: California Department of Public Health

SUBJECT: Notice of Award California Public Health Workforce Career Ladder and Education (PH-Career Ladder) Program – Rounds 1 and 2

In December 2022, the California Department of Public Health (CDPH) released the Career Ladder Funding Application in accordance with funding appropriated in the 2022 State Budget Act (AB 179, Chapter 249, Statutes of 2022) to create the California Public Health Workforce Career Ladder Education and Development Program (PH-Career Ladder).

Originally, the Administration's January budget plan proposed a reduction to current year funding, and as noted in the April 21, 2023, Memorandum, CDPH was only able to allocate a portion of the original funds to projects, and in such cases, only for use during the first two (2) years of the the program (Round 1 Funding Memorandum). Per the June 20, 2023 Memorandum, as part of the May Revision and 2023 Budget Act, the Administration restored all original funding to the PH-Career Ladder allowing CDPH to allocate additional funding for the full four (4) year period of the program for all previously funded projects and to allow additional projects to be funded as well (Round 2 Funding Memorandum).

According to the Memorandum dated May 1, 2023 (the Round 1 Funding Notice of Award), Siskiyou County Health and Human Services Agency - Public Health Division was awarded funding for up to two years as requested for PH- Career Ladder Program Project #1. Round 2 funding provides this project with funding for years 3 and/or 4 of the program for a total of \$145,400.

The total for all awarded projects over the 4-year period is \$145,400.

Round 1 and 2 Funding Summary of Awarded Project(s):

Project #1

Public Health Education Advancement Program, Priority #1.

Scope of Work:

To support the upskilling and continuing education of our department staff, SCPHD first project priority will be providing educational expense reimbursement for eligible employees, for qualifying expenses (as defined by CDPH). To allow for the greatest flexibility, department staff will be approved under the program as individuals on a rolling basis throughout the year. Eligible employees will be able to request for

educational expense reimbursement and/or stipend request for education pursuits which align with their career goals within the department. To ensure equitable distribution of available funds, lifetime reimbursement limits will be set to \$10,000 for first time degree students, and \$7,500 for those seeking continuing education/ advance degrees. These lifetime limits may be adjusted according to the final award amount and the amount of interest the program generates.

Round 1 Awarded Funds:

FY 22/23: \$30,000

FY 23/24: \$35,400

Round 2 Award Funds:

FY 24/25: \$40,000

FY 25/26: \$40,000

Round 1 and 2 Combined Funding Schedule:

Funding can be requested via invoice to CDPH's Project Representative at the beginning of each Fiscal Year (FY), according to the payment schedule below:

FY 22/23	\$30,000
FY 23/24	\$35,400
FY 24/25	\$40,000
FY 25/26	\$40,000
TOTAL	\$145,400

Funding Terms

The grant's funding period will be July 1, 2022 through June, 30, 2026. The first year of funding is available for encumbrance or expenditure until June 30, 2024, to provide time to ramp up the program. Subsequent annual allocations must be expended within their respective fiscal year.

Reporting and Evaluation Requirements

CDPH will assess awarded LHJs' expenditure progress in December 2024, at which point CDPH will determine whether unused funds will need to be redirected to other LHJs or regional or collaborative workforce development efforts. CDPH will engage CHEAC, CCLHO/HOAC, and SEIU California during this assessment process, seeking to maximize awarded funds to LHJs.

CDPH requires awarded LHJs to report annually on the use of the funds and activities conducted. At a minimum, LHJs will be required to report:

- The number of individuals participating in eligible educational pursuits.
- Summary of types of credentials and skills attained through the program.
- Number of employees hired to provide coverage for employees attaining educational opportunities.

Local Health Jurisdiction's Project Representative:

Grantee: Siskiyou County Health and Human Services Agency - Public Health
Division
Name: Ann Merkle
Address: 810 S Main St
City, ZIP: Yreka, CA 96097
Phone: 530-841-2133
E-mail: apmerkle@co.siskiyou.ca.us

Local Health Jurisdiction's Project Representative:

Grantee: Siskiyou County Health and Human Services Agency - Public Health
Division
Name: Ann Merkle
Address: 810 S Main St
City, ZIP: Yreka, CA 96097
Phone: 530-841-2133
E-mail: apmerkle@co.siskiyou.ca.us

Exhibit B
Budget Detail and Payment Provisions

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Grantee to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. Timely Submission of Final Invoice

- A. A final undisputed invoice shall be submitted for payment no more than thirty (30) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.
- B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

5. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall, unless otherwise specified in this Agreement, be at the rates currently in effect, as established by the California Department of Human Resources (Cal HR). If the Cal HR rates change during the term of the Agreement, the new rates shall apply upon their effective date and no amendment to this Agreement shall be necessary. No travel outside the State of California shall be reimbursed without prior authorization from the CDPH. Verbal authorization should be confirmed in writing. Written authorization may be in a form including fax or email confirmation.