***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **n/a** | **Meeting Date:** | **5/20/2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sherry Lawson – Administration** | **Phone:** | **530-842-8005** |
| **Address:** | **1312 Fairlane Rd, Ste 1 Yreka CA 96097** |
| **Person Appearing/Title:** | **Sherry Lawson – Deputy County Administrator** |
| **Subject/Summary of Issue:** |
| OMNIA Partners is a cooperative purchasing organization that supports public agencies by offering access to competitively bid contracts with established vendors. By leveraging the collective purchasing power of numerous government entities, OMNIA helps streamline procurement while ensuring compliance with public purchasing requirements. The County is exploring membership in the program so that all departments can benefit from the available contracts, making it easier to make timely, cost-effective, and compliant purchases. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Authorize the Deputy County Administrator, Sherry Lawson, to execute OMNIA Partners’ Master Intergovernmental Cooperative Purchasing Agreement and Terms of Use on behalf of the County, allowing all departments to utilize competitively bid contracts available through OMNIA. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021