***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 minutes** | **Meeting Date:** | **4/1/2025** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Cynthia Billingsley, District Att. Victim Wit** | **Phone:** | **530-842-8225** |
| **Address:** | **PO Box 986/311 Fourth Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **J. Kirk Andrus, District Attorney** |
| **Subject/Summary of Issue:** |
| This is a request to proclaim on record the week of April 6-12, 2025, Crime Victims' Rights Week in Siskiyou County. |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* This is a Deparmental Request.  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: | . | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Read and adopt a resolution declaring April 6-12, 2025, Crime Victims' Rights Week in Siskiyou County.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* | x | *Quantity:* | 2 |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Please forward certified mintue orders to |
| CAO |       |  | Cynthia Billingsley |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021