***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **15** | **Meeting Date:** | **March 18, 2025** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Amanda Kimball/Facilites Management** | **Phone:** | **842-8800** |
| **Address:** | **1312 Fairlane Road, Suite 4** |
| **Person Appearing/Title:** | **Amanda Kimball, Director** |
| **Subject/Summary of Issue:** |
| Staff respectfully requests that the Siskiyou County Board of Supervisors approve the Emergency Resolution for the Government Center parking lot and front steps. It has recently been brought to our attention that significant safety issues exist, which requires immediate attention. Therefore, staff is requesting that the Board approve the resolution, authorize the Chair to sign, and authorize the County Administrator or her designee to enter into an Emergency Public Works Contract, pursuant to applicable Government Code as outlined in the resolution, to complete emergency repairs to the Government Center parking lot and front steps located at 311 4th Street, Yreka. .  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Currently no, but staff will coordinate with appropriate departments as needed.  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* The appropriate contractor will be selected to meet the emergency needs. |
| . |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Respectfully request that the Siskiyou County Board of Supervisors approve the emergency resolution and authorize the Board Chair to sign the resolution and authorize the County Administrator or her designee to enter into an emergency public works contract for the repairs to the Government Center parking lot and front steps, located at 311 4th st, Yreka, California.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021