County of Siskiyou

Request for Travel Authorization (RTA)

Contact Person

All requests shall be submitted to the office of the County Administrator (CAO) not later than 7 days prior to date of travel; 14 days if prepayment is required. Attach

RTA No. _____ 25-202010-039

ELIZABETH JOHNSON

pertinent data, i.e., agenda. RTA number will be assigned by the CAO.						Date Typed	2/4/20	25 Phone No.	(530) 842-8315			
1. Name(e) of travelet(e)					T:41-							
1. Name(s) of traveter(s)				Title								
JEREMIAH LARUE				SHERIF	F							
					-			***************************************	~======================================			
						 						
						1						
2. Business pur												
WASHING	STON DC	TRAVEL										
3 Date and tim	e of departure	***	Date and time	of return		Destination(s	(city)					
1/13/2025	5		1/15/2025			WASHINGTO	WASHINGTON DC					
4. Anticipated	Expenses				·							
Enter dates		1/13/2025	1/14/2025	1/15/2025						Total		
Air fare		\$1,036.72								\$1,036.72		
Mileage (persor	nal car)									\$0.00		
Department car	used?									\$0.00		
Shuttle/taxi										\$0.00		
Parking & tolls		\$60.00								\$60 00		
Telephone										\$0.00		
Seminar fee/registration										\$0.00		
Lodging		\$285.23	\$285.24							\$570.47		
MealsEstimate										\$0.00		
Other												
Total		\$285.23	\$285.24	\$0.00	\$0.00	\$0.00	\$0.00	±0.00	***	\$0.00		
5. Additional information/explanation			V 200.2.		40.00	40.00	\$0.00	\$0.00	\$0.00	\$1,667.19		

3								-1				
hereby codific that there is an unaccoded by					Fund-Cost Center-Object Amount							
hereby certify that there is an unexpended budget appropriation of						1002-202010 729000			\$1,667.19			
Signature				-	1002-202010		729200					
				Title:	Sheriff	Undersheriff	Captain	Lieutenant				
Name Jeremiah LaRue, James Randall, Adam Crisci, Gary Pannell, Paul Grove Department Sheriff's												
hereby approve	tne request fo	r travel.	***************************************				T					
Signature					Angela Davis, County Administrator							

County of Siskiyou

Request for Travel Authorization (RTA)

RTA No.	25-202010-038
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later than 7 days prior to date of travel; 14 days if prepayment is required. Attach
pertinent data, i.e., agenda. RTA number will be assigned by the CAO.

Y								
Contact Person	n	ELIZABETH JOHNSON						
Date Typed	2/4/2025	Phone No	(530) 842-8315					

1. Name(s) of trav	veler(s)					Title						
SAGE MILESTONE				PUBLIC	PUBLIC INFORMATION SPECIALIST							

										~		
2. Business purpo	se of trip	,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,										
WASHINGT		RAVEL										
3 Date and time of	of departure		Date and time	of return		Destination(e) (city)		•			
1/13/2025			1/15/2025				Destination(s) (city) WASHINGTON DC					
Anticipated Exp	penses		1 110,2020			JAN STING!	ON DC					
Enter dates		1/13/2025	1/14/2025	1/15/2025		T			T	Total		
Air fare									-	\$0.00		
Mileage (personal	car)								1	\$0.00		
Department car us	sed?									\$0.00		
Shuttle/taxi										\$0.00		
Parking & tolls					***************************************					\$0.00		
Telephone										\$0.00		
Seminar fee/regist	ration						-			\$0.00		
Lodging		FAMILY	FAMILY		····					\$0.00		
MealsEstimate		\$22.00	\$50.00	\$50.00						\$122.00		
Other				-						\$0.00		
Total		\$22.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.00		
5 Additional inform	mation/explan	ation	,		•		1 40.00	1 40.00	ψυ.υυ	\$122.00		
						***************************************		•				
3.						***************************************	Fund-Cost Ce	enter-Object		Amount		
hereby certify that there is an unexpended budget appropriation of					1002-202010 729000			\$122.00				
sufficient funds to cover the cost of this trip.					1002-202010 72920			\$0.00				
Signature				Title:	Sheriff	Undersheriff		Lieutenant				
Name Je	Jeremiah LaRue, James Randall, Adam Crisci, Gary Pannell, Paul Grove					Department	Sheriff's					
7.				*************				1				
hereby approve th	ne request for	travel.										
Signature						Angela Davis, County Administrator						
						***************************************	1		3101			