***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 Min** | **Meeting Date:** | **March 18, 2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **County Administration, 530-842-8005** | **Phone:** | **530-842-8002** |
| **Address:** | **1312 Fairlane Road, Sutie 1, Yreka CA 96097** |
| **Person Appearing/Title:** | **Elizabeth Nielsen, Deputy County Administrator** |
| **Subject/Summary of Issue:** |
| County staff is seeking Board approval of a resolution declaring the Board’s intent to sell county-owned real property identified as APN 038-210-010 (property along County Road A12 east of Grenada), and authorize the County Administrator to perform all necessary actions to complete the sale of the property, including but not limited to, any notices required under Government Code Section 25526.5, execution of the Purchase and Sale Agreement for the property, escrow instructions, and execution and delivery of the grant deed upon performance by the purchaser of all the terms or conditions of the contract to be performed concurrently therewith |
| **C** |
| **NO** | [x]  | *Describe why no financial impact:*      There is no financial impact at this time, this authorization is for negotiation purposes only.  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff respectfully requests that the Board approve the resolution and authorize the County Administrator to take the necessary steps to complete the sale of the property.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021