***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **02/04/2025** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sarah Collard, Health and Human Services Agency (HHSA)** | **Phone:** | **530-841-4802** |
| **Address:** | **2060 Campus Drive,Yreka, CA 96097** |
| **Person Appearing/Title:** | **Sarah Collard, Director** |
| **Subject/Summary of Issue:** |
| Lead Service Provider Commitment Letter for City of Yreka Homekey+ ProjectThe City Council of the City of Yreka has authorized staff to submit an application under the open Homekey+ Notice of Funding Availability. The City of Yreka must a identify a Lead Service Provider for the project as part of the application requirements. They are requesting that the Siskiyou County Health and Human Services Agency (HHSA) fufill the role of Lead Service Provider. If approved, this letter would commit HHSA to act as the Lead Service Provider. That would entail participating in the application as it applied to planning for services. The role would be provided in-kind and involve offering servces that HHSA already provides to residents of Siskiyou County within the same demographic as the Homekey+ program target populations.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:* No financial impact at this time. This is only for submittal of commitment letters. |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |   |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* The City of Yreka approached HHSA for this partnership  |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| The Honorable Board of Supervisors approve the Enforceable Service Funding Commitment Letter, authorize the Director of Health and Human Services Agency to sign the letter, authorize the County Administrator to execute documents required for the Homekey+ application and project implementation. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* | Yes | *Quantity:* | 2 |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Return to Maddelyn Bryan at 818 South Main St. |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021