

# State of California, County of Siskiyou

## County Service Area #4 Minutes

### December 3, 2024

The Honorable Directors of the County Service Area #4 of Siskiyou County, California, met in regular session this 3<sup>rd</sup> day of December 2024; there being present Directors Brandon Criss, Ed Valenzuela, Michael N. Kobseff, Nancy Ogren and Ray A. Haupt, County Administrator Angela Davis, County Counsel Natalie E. Reed, and County Clerk and ex-Officio Clerk of the County Service Area #4 Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff.

#### Public Comment

There were no public comments received.

**Community Development/General County Fire** - Discussion, direction and possible action regarding Local Fire Authority (LFA) review of plans for the Willow Creek School Pre-K Addition Project as required by the Division of State Architect concerning sign-off authority for the Form 810 (Fire and Life Safety Site Conditions).

Community Development Director Rick Dean appeared before the Board to provide an overview of the request. Mr. Dean advised that Willow Creek School was required by the Division of the State Architect to request Local Fire Authority (LFA) review of site plans for a public school project to assure proper fire and emergency particulars (i.e. access roads, sufficient water supplies, available fire hydrants, etc.) were provided, and including sign-off on Form 810 (Fire and Life Safety Site Conditions). Mr. Dean shared concerns that the School did not fall within either the Hornbrook or Montague fire response zones, as the School was within State Response Area (SRA), and requested possible resolution of the issue by the CSA4 Board.

Deputy County Fire Warden Kent Cunningham appeared before the Board, sharing concerns that the School fell under the unprotected SRA and that neither the County nor CalFire (as County Fire Warden) had the authority/jurisdiction to review the plans and sign off on Form 810. Mr. Cunningham advised of reaching out to the State Fire Marshall, who was willing to do the inspection and sign off on the Form for a small fee.

Mr. Dean voiced concerns he was told by the State Fire Marshall's Office that they would not be able to provide an inspection and/or sign off.

Discussion followed between members of the Board, Mr. Dean and Mr. Cunningham regarding the approximate \$200 fee for the State Fire Marshall service and the lack of a County-wide fire department in Siskiyou County.

Mr. Cunningham advised that he would contact the State Fire Marshall's Office to confirm the information.

**Minute Approval** – Approved.

It was moved by Director Kobseff, seconded by Director Ogren and carried, following a roll call vote with Directors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve the November 12, 2024 minutes as presented.

**Adjournment** - There being no further business to come before the Directors of County Service Area #4, the meeting was adjourned.

Attest:

Laura Bynum, County Clerk

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Michael N. Kobseff, Chair

By: \_\_\_\_\_  
Deputy

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