***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 Min** | **Meeting Date:** | **December 10, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Diane Olson – Auditor-Controller’s Office** | **Phone:** | **530-842-8078** |
| **Address:** | **311 4th Street, Rm 101, Yreka, Ca 96097** |
| **Person Appearing/Title:** | **Diane Olson, Auditor-Controller** |
| **Subject/Summary of Issue:** |
| The Auditor’s Office respectfully requests the Board to approve a 3 year contract for continued license services and support with Avenu Government Systems, LLC for the Banner Accounting Licensing Services. We have choosen a 3 year contract to maximize cost savings. Terms of this contract will extend from January 1, 2025 to December 31, 2027. The cost per year is $141,140.86 for a Not To Exceed amount of $423,422.58. A copy of the original Technical Currency Agreement is on file with the Clerks office for public or Board review.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | **$423,422.58** |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 102010 | Description: | Auditor |
| Account: | 723000 |  | Description: | Professional Services |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* Existing vendor, Sole Source |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Move to approve the contract with Avenu Government Systems, LLC. for the Banner Licensing and support in the amount not to exceed $423,422.58 for the term of January 1, 2025, to December 31, 2027, and authorize the chair to execute same. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021