

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular ☐ Time Requested: 1 Min. Meeting Date: December 3, 2024

OR

Consent ☒

Contact Person/Department: Chris Forrester Phone: 842-8005

Address: 1312 Fairlane Rd, Suite 1

Person Appearing/Title: Sherry Lawson, Deputy County Administrator

Subject/Summary of Issue:

Approve the Fourth Amendment to contract with AccuSourceHR, Inc. which replaces Exhibit B Scope of Services and Fee Schedule

Financial Impact:

NO ☐ Describe why no financial impact:

YES ☒ Describe impact by indicating amount budgeted and funding source below

Amount: _____
Fund: _____ Description: _____ Org.: _____ Description: _____
Account: _____ Description: _____
Activity Code: _____ Description: _____

Local Preference: YES ☐ NO ☐

For Contracts – Explain how vendor was selected:

Additional Information: All-County rate agreement, no accounting provided at this time. Departments will submit request to the CAO, or her designee, as needed. These requests will include all required accounting.

Recommended Motion:

Staff respectfully request that the Board of Supervisors approve and authorize the Chair to sign the Fourth Amendment to the Master Service Agreement with AccuSourceHR, Inc.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Revised 8/09/2021