***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **12/03/2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Emily Harper / General Services** | **Phone:** | **530-842-8241** |
| **Address:** | **190 Greenhorn Road, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Emily Harper, Project Coordinator** |
| **Subject/Summary of Issue:** |
| Siskiyou County General Services is seeking approval for a contract with Edgar & Associates for the FY 24/25 to conduct a Feasibility Study on organic waste management, totaling $157,705. This study will be funded by SB 1383 resources and will help the county comply with state laws regarding organic waste, while also assisting Siskiyou County in minimizing organic waste disposal.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 157,705 |  |  |  |  |
| Fund:  | 5352 |  | Description: |       | Org.: | 404010 | Description: | General Svcs. |
| Account: | 723000 |  | Description: | Professional Svc |  |
| Activity Code:  | n/a |  | Description: | n/a |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* An RFP was conducted for a Feasibility Study and Edgar & Associates was  |
| the most comprehensive and complete bid.  |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Approve FY 24/25 contract with Edgar & Associates to provide a Feasibility Study for General Services for organic waste management at the rate of $157,705.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021