***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **12/3/24** |
| ***OR*** |
| **Consent** | **X** |  |
| **Contact Person/Department:** | **Teresa Johnson** | **Phone:** | **530 842-8803** |
| **Address:** | **719 4th St. Yreka, CA 96097** |
| **Person Appearing/Title:** | **Teresa Johnson** |
| **Subject/Summary of Issue:** |
| The Siskiyou County Library applied and was awarded grant funding through the Zip Book Grant. Staff would like to request authorization from the Board of Supervisors to accept the awarded funds of $23,877 and authorize the Auditor to establish budget as listed in the grant documentation. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | X | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 23,877 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 602010 | Description: | Library |
| Account: | 728000 |  | Description: | Special DDepartmental Expense | Departmental Expense |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO x[ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Respectfully request that the Board of Supervisors ratify the Department Head’s signature on the 2024-25 Zip Book Award Agreement in the amount of $23, 877.Please authorize the department to accept the awarded Zip Book Grant funds and authorize the Auditor’s Office to establish budget as necessary. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021