***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5** | **Meeting Date:** | **12/3/24** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Amanda Kimball/Facilites Management** | **Phone:** | **842-8800** |
| **Address:** | **1312 Fairlane Road, Suite 4** |
| **Person Appearing/Title:** | **Amanda Kimball, Director** |
| **Subject/Summary of Issue:** |
| Respectfully request that the Siskiyou County Board of Supervisors approve the Public Works Contract between the County and Ray-Mac Mechanical, Inc. and authorize the Board Chair to sign the Contract to provide HVAC system upgrades to the HVAC system located at the Health and Human Service 818 S Main Street, Yreka, California. The contractor was selected pursuant to RFP #22-102010-06 to provide HVAC system repair, replacement, and maintenance services for all County owned and operated facilities. The Public Works Contract between the County and Ray-Mac Mechanical, Inc. to provide such services is in the not-to-exceed amount of Four Hundred and Seventy-Six Thousand Eight Hundred Seventy Dollars and 32/100 cents ($476,870.32). |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $476,870.32 |  |  |  |  |
| Fund:  | 2120 |  | Description: | Human Services | Org.: | 501010 | Description: | Human Services Admin |
| Account: | 761010 |  | Description: | Build & Improve |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* From a formal RFP advertised in 2022 for services needed.  |
| . |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Respectfully request that the Siskiyou County Board of Supervisors approve the Public Works Contract between the County and Ray-Mac Mechanical, Inc. and authorize the Board Chair to sign the Contract to provide HVAC system upgrades to the HVAC system located at the Health & Human Services Departmetn 818 S Maint Street, Yreka, California in the not-to-exceed amount of $476,870.32. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021