***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **12/3/24** |
| ***OR*** |
| **Consent** | **X** |  |
| **Contact Person/Department:** | **Teresa Johnson / County Library** | **Phone:** | **530 842-8803** |
| **Address:** | **719 Fourth St., Yreka, CA 96097** |
| **Person Appearing/Title:** | **Teresa Johnson / County Librarian** |
| **Subject/Summary of Issue:** |
| Accept a contribution from the Yreka Friends of the Library of $1,000.00 to be used towards monthly monitoring of the Bay Alarm Company fire alarm system at the Yreka Library. This contribution will be used to establish unanticipated revenue and corresponding expenditures relating to the monthly monitoring of the fire alarm system.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | X | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 1,000.00 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 602010 | Description: | Library |
| Account: | 560300 |  | Description: | Contributions  | From Others |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Approve acceptance of the $1,000.00 from the Yreka Friends of the Library to be used for monthly monitoring of the fire alarm system at the Yreka Library. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021