***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **x** |  | **Time Requested:** | **10 mins** | **Meeting Date:** | **11/12/2024** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Sherry Lawson - Administration** | **Phone:** | **842-8005** |
| **Address:** | **1312 Fairlane Rd, Yreka CA 96097** |
| **Person Appearing/Title:** | **Sherry Lawson – Deputy County Administrator** |
| **Subject/Summary of Issue:** |
| On April 9, 2024, the County issued a Request for Proposal (RFP) to find qualified vendors to replace our existing ERP system, Banner, with a more efficient, fully integrated solution. Three vendors—Oracle, Springbrook, and Tyler Technologies—submitted proposals, all of which were deemed responsive. A team of County staff evaluated the submissions and scheduled software demonstrations from September 10 to October 8, 2024. After thorough assessment and reference checks, the team concluded that Tyler Technologies was the best option for the County, as their software promised to enhance operational efficiencies, automate manual tasks, provide valuable insights, and ensure transparency for the public. Their experience in the public sector and understanding of California’s governmental landscape further solidified our selection.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Startup costs for software and implementation will be paid for with LATCF funds. |
|       |
| **Recommended Motion:** |
| Select Tyler Technologies as the vendor of choice to implement an ERP solution for the County. Authorize the Board Chair to sign the proposal award letter to Tyler Technologies. Authorize the County Administrator or her designee to enter into contract negotiations with Tyler Technologies for ERP replacement & implementation and sign any necessary documents during the negotiation process.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021