

SCOPE OF WORK FOR AMENDMENT NO. 2 ADDITIONAL TASK

The following scope of work provides a description of the work that will be performed by VESTRA for the County of Siskiyou on a time and materials, not to exceed basis. As such, VESTRA staff will be performing work activities under the direction of the Siskiyou County Project Manager within the available time and budget constraints.

TASK 12: PARCEL FABRIC/ARCGIS ENTERPRISE MAINTENANCE AND ASSOCIATED SERVICES

This task is being added for VESTRA to provide continued maintenance and support to the County for their Enterprise Parcel Fabric and ArcGIS Enterprise post implementation.

The following is a sample (not limited to) of additional services the County may choose, as needed, within remaining contract time and budget constraints.

- Parcel Updates
- Automation / Script Development
- Parcel Fabric maintenance, updates, and troubleshooting
- ArcGIS Enterprise system maintenance, updates, and troubleshooting
- ArcGIS Online/Portal administration and maintenance
- SDE Database Administration and Maintenance
- Support on GIS integration with other business systems (e.g. Permitting, Asset Management, ERP, CAD Dispatch, etc.
- Production Data Migration
- Production Map and Feature Service Migration
- Web App Migration

PROJECT SCHEDULE

Once a contract is in place, VESTRA and the Siskiyou County Project Manager can mutually agree upon the project schedule, including specific target dates for project activities. For contracting purposes, it is expected that all work will be completed by September 30, 2025.

GENERAL ASSUMPTIONS AND CONSTRAINTS

This scope and cost estimate is based on the following general assumptions and constraints:

1. Services under this engagement will be provided during VESTRA's regular business hours of 8:00a.m. to 5:00p.m., Pacific Standard Time, Monday through Friday, except for holiday closures, unless otherwise arranged.

2. The County is responsible for upgrading desktop(s).
3. VPN/Remote access will be provided by the County to GIS servers and GIS desktops with required permissions.
4. Costs do not account for potential bugs or issues arising out of technology stack, architecture deployment, or other software outside of VESTRA's control. Third party software purchase costs and/or maintenance fees are not included. Additional requirements requested to resolve issues/bugs encountered with third party software, hardware, or map data, over and above what is outlined herein, will be addressed with by a contract addendum at that time.
5. Any additional requests or changes to the scope of work may result in a contract amendment.
6. Upon project completion and acceptance from the County, VESTRA's 30-day warranty period will commence. After the 30-day warranty period, any issues that are identified may be subject to a new support agreement.

AMENDMENT NO. 2 BUDGET

CONTRACT AMENDMENT NO. 2 - ADDED TASK					
	Task Description	Staff Classification	Hourly Rate	Hours	Cost
12	Parcel Fabric/ ArcGIS Enterprise Maintenance and Associated Services				
		Any Classification	See Rate Schedule	TBD	\$20,000.00
Amendment No. 2 Added Task Total					\$20,000.00
AMENDMENT NO. 2 BUDGET TOTAL					\$20,000.00

VESTRA RATE SCHEDULE

VESTRA’s current hourly fee schedule is provided below.

Staff Classification	Rate
Principal/ GIS Program Manager	\$213
Sr. Project Manager	\$191
Project Manager	\$166
Enterprise Architect	\$186
Solution Architect	\$165
Systems Architect	\$178
Systems Engineer	\$134
Software Architect	\$174
Sr. GIS Programmer	\$161
GIS Programmer	\$131
Sr. GIS Specialist	\$151
GIS Specialist	\$129
Sr. GIS Analyst	\$117
GIS Analyst	\$97
Sr. GIS Technician	\$81
GIS Technician	\$63
Administrative Assistant	\$69

Travel costs are included in the table below, for any travel that may be required by the County.

TRAVEL EXPENSES		
Mileage	\$0.67/Mile	Subject to change based on IRS updates
Meals & Incidentals	\$59.00/Day	Subject to change based on GSA updates
	\$44.25/Day (First & Last Day of Travel)	
Lodging	\$107.00/Night plus taxes	Subject to change based on GSA updates
Note: Rates above are based on GSA and IRS rates for 2024 and are subject to change		