***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **1 Min.** | **Meeting Date:** | **October 1, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Brandon Konicke, GIS - Administration/IT** | **Phone:** | **(530) 842-8855** |
| **Address:** | **1312 Fairlane Rd, Suite 1** |
| **Person Appearing/Title:** | **Brandon Konicke, GIS Coordinator** |
| **Subject/Summary of Issue:** |
| The current contract with Vestra Resources, Inc. is set to expire on September 30, 2024. This request is to extend the contract term, scope, compensation, and funding. The term will expire on September 30, 2025, the scope will add enterprise GIS server and parcel fabric maintenance and associated services, and the compensation will be increased by an amount not to exceed $20,000 for the duration of this addendum. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $182,926 |  |  |  |  |
| Fund:  | 6104 |  | Description: |  | Org.: | 110040 | Description: |  |
| Account: | 723000 |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*  |
|  |
| Additional Information: |  |
|  |
| **Recommended Motion:** |
| Staff respectfully requests that the Board approve the second addendum with Vestra Resources, Inc., with the total contract amount not to exceed $182,926.00. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021