***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **10 minutes** | **Meeting Date:** | **9/17/2024** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Sherry Lawson - CAO** | **Phone:** | **842-8005** |
| **Address:** |  |
| **Person Appearing/Title:** | **Angela Davis - CAO & Sherry Lawson - Deputy CAO** |
| **Subject/Summary of Issue:** |
| Presentation of the FY 2024/2025 Adopted County Budget |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| It is recommended that the Board take the following actions: 1. Adopt a Resolution which; a) adopts the FY 2024-2025 Siskiyou County Budget and approve all additions and deletions to the Recommended Budget for FY 2024-2025, of which includes financing uses by unit, intrafund transfers by unit, transfers out by fund, appropriations for contingencies by fund, provisions for restricted and committed accounts by fund and purpose, and financing sources; and
2. Adopt a Resolution amending the Siskiyou County Salary Schedules, Personnel Allocation list and new job classifications; and
3. Adopt the County Statement of Allocated Positions and Salary Schedules.
4. Authorize the Auditor to establish budget for vacant positions, upon approval by County Administration.
 |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 8/26/19