***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **X** |  | **Time Requested:** | **5-10 mins** | **Meeting Date:** | **September 17, 2024** |
| ***OR*** |
| **Consent** |  |  |
| **Contact Person/Department:** | **Laura Bynum, County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka, CA 96097** |
| **Person Appearing/Title:** |  |
| **Subject/Summary of Issue:** |
| Discussion, direction and possible action re request to reschedule a Personnel appeal hearing on behalf of a Sheriff’s Office employee. On July 9, 2024, the Board set a one-day appeal hearing on September 24, 2024.The Appellant’s representative originally estimated one day for the appeal hearing. The request is to set a hearing on 2 consecutive days and the following dates were suggested/requested:October: 28-31 (Monday-Thursday)November: 18-22 (Monday-Friday)November: 28-29 (Note: this is the Thanksgiving holiday)December: 9-11 (Monday-Wednesday)*Reminder: there is only one regular Board meeting in November (11/12/24) and the regular December Board meetings are December 3rd and 10th.* |
| **Financial Impact:** |
| **NO** |  | *Describe why no financial impact:*       |
| **YES** | X | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | NTE $20,000 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org | 105010 | Description: | Elections |
| Account: | 542700 |  | Description: | Federal |  |
| Activity Code:  | 2012 |  | Description: | HAVA |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|  |
| **Recommended Motion:** |
| Action as the Board deems appropriate. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021