***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **1 Min.** | **Meeting Date:** | **September 17, 2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Anna Hendricks** | **Phone:** | **842-8003** |
| **Address:** | **1312 Fairlane Road, Suite 1** |
| **Person Appearing/Title:** | **Angela Davis, County Administrative Officer** |
| **Subject/Summary of Issue:** |
| An RFP was posted by the County Administrative Office seeking conflict indigent defense services.The Law Office of Joseph M. Ahart, Inc., submitted a responsive proposal to the RFP. After deliberation, County administrative staff determined that The Law Office of Joseph M. Ahart is the recommended qualified responsive bidder. Staff is requesting Board approval of a contract between the County of Siskiyou and The Law Office of Joseph M Ahart, Inc. for conflict indigent defense services. This contract has been developed in partnership with Siskiyou County Counsel, Administration, and the Siskiyou County Superior Court.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $0.01 |  |  |  |  |
| Fund:  | 1001 |  | Description: |       | Org.: | 201190 | Description: |       |
| Account: | 723000 |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* RFP #CAO 24-01 |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff respectfully requests that the Board approves of the contract between the County of Siskiyou and The Law Office of Joseph M Ahart, Inc. for a term ending on June 30, 2027, with two options to renew for one year terms.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021