**Resolution No.\_\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS AMENDING SUBSECTION 2(B) AND SUBSECTION 3(A)(2) OF RESOLUTION 03-92 SETTING FORTH AMENDED PROCEDURES FOR ZONING AND OTHER ADMINISTRATIVE HEARINGS**

**WHEREAS**, in 2003 the Board of Supervisors promulgated minimum procedural standards for the conduct of zoning and administrative hearings to insure that the public is aware of the method of providing input at such hearings; and,

**WHEREAS,** in 2017 the Board of Supervisors designated that Sections 2, 3(A)-(C), 4 and 5 of Resolution 3-92 would govern the conduct of variance and use permit appeal hearings; and

**WHEREAS**, the Board of Supervisors now desires to make a minor amendment to Subsection 2(b) (Order of Presentation) and to update Subsection (3)(A)(2) (Presentation of Evidence) in light of the increased use of electronic communications over the past 20 years.

**NOW, THEREFORE, BE IT RESOLVED** by the Siskiyou County Board of Supervisors that Resolution 03-92 shall be amended as follows (underlines represent additions, and strikes represent deletions):

1. Subsection 2(b) shall now read:

(b) Reading Order of Presentation into the record or identification of the Order of Presentation as being that which is set forth in the associated Agenda;

1. Subsection 3(A)(2) shall now read:

2. Each party shall submit to the Secretary of the Planning Commission or the Clerk of the Board ~~twelve (12)~~ either an electronic copy or two (2) hard copies of all documentary evidence, support material, and the brief that the party wishes to present to the Commission or the Board for inclusion in the Commission’s or Board’s packet and proposes to introduce at the hearing. This documentation must be submitted at least five (5) days prior to the hearing date. Each document shall be labeled with the name of the party or person so presenting the document.

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**PASSED AND ADOPTED** at a regular meeting of the Board of Supervisors of the County of Siskiyou on September 3, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Michael N. Kobseff, Chair  
Siskiyou County Board of Supervisors

ATTEST:

Laura Bynum,  
County Clerk

By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Deputy