***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St. Room 201, Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **9/3/2024** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Shelly Davis, Director / Health & Human Services Agency – Public Health Division** | **Phone:** | **530-841-2140** |
| **Address:** | **810 S Main Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **Shelly Davis / Director of Public Health Division** |
| **Subject/Summary of Issue:** |
| County of Siskiyou, Public Health Division, is respectfully requesting approval for the California Department of Public Health (CDPH) Office of Aids (OA), HIV Surveillance Program (HSP), Agreement # 24-10316, for the period of July 1, 2024, to June 30, 2029, with an amount of $4,387.00 annually, and a total amount not to exceed, $21,935.00, for the term of the Grant. Siskiyou County will administer the HIV Surveillance Program (HSP) and ensure the implementation of Human Immunodeficiency Virus (HIV) surveillance activities and plan, develop, and implement all aspects of HIV surveillance in Siskiyou County.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $21,935 |  |  |  |  |
| Fund:  | 2121 |  | Description: | Public Health | Org.: | 401015  | Description: | Public Health  |
| Account: | 542200 |  | Description: | Health Admin |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* FY 24/25 $4,387.00; FY 25/26 $4,387.00; FY 26/27 $4,387.00; FY 27/28 $4,387.00, and |
| FY 28/29 $4,387.00 with a total amount NTE $21,935.00 for the term of the Grant. |
| Additional Information: |  Grant Agreement Number 24-10316 |
|  |
| **Recommended Motion:** |
| “Recommend that the Board of Supervisors approve and authorize the Chair to sign the Agreement between CDPH-OA HIV Surveillance Program (HSP) and Siskiyou County Health and Human Services Agency, Public Health Division-, to administer the HIV Surveillance activities in Siskiyou County for the period of July 1, 2024, through June 30, 2029, with an annual amount of $4,387.00. and a total amount not to exceed $21,935.00 for the term of the Grant, and authorize the Auditor to establish budget appropriations and set expenditures per the grant guidelines.” |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |  |
| *Certified Minute Order(s)* | Yes | *Quantity:* | 1 |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* | BOS Signature via DocuSign for CDPH Form 1229, CCC  |
| CAO |       | 04/2017 form and DGS OLS 04 (Rev 01/17) form |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.***