***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **8/13/24** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Courtney Greenley/Sheriff** | **Phone:** | **530-842-8326** |
| **Address:** | **305 Butte Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **Jeremiah LaRue/Sheriff-Coroner** |
| **Subject/Summary of Issue:** |
| The Sheriff has requested the renewal of the services provided by Cole Pro Media, LLC including but not limited to, transparency and engagement advisory methods and, or assistance for the upcoming fiscal year. These services are specific tailored to law enforcement agencies and the selected vendor successfully participates with various Counties within California. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 60,000.00 |  |  |  |  |
| Fund:  | 1002 |  | Description: | SHERIFF | Org.: | 202010 | Description: | SHERIFF |
| Account: | 723000 |  | Description: | PROF SERV |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* RFP #SO102522 |
|       |
| Additional Information: | c |
|       |
| **Recommended Motion:** |
| Approve the first addendum for transparency and engagement services between the Sheriff's Office and Cole Pro Media, LLC through June 30th, 2025 not to exceed $30,000.00 for the 24/25 fiscal year, and not to exceed $60,000.00 for the term of the contract. Allow the Auditor to make appropriations as necessary. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021