***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **7/2/24** |
| ***OR*** |
| **Consent** | **x** |  |
| **Contact Person/Department:** | **Teresa Johnson** | **Phone:** | **530 842-8803** |
| **Address:** | **719 4th St, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Teresa Johnson, County Librarian** |
| **Subject/Summary of Issue:** |
| The contract for Bywater Solutions has been amended for the next three years and needs to be approved. The program is used by all the libraries as our library circulation system.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | x[ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 139,089 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Funds | Org.: | 602010 | Description: | Library |
| Account: | 732000 |  | Description: | Specialized Serv |  |
| Activity Code:  |  |  | Description: |  |  |
| Local Preference: YES [ ]  NO x[ ]  |
| For Contracts – *Explain how vendor was selected:* Unsure |
|  |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Please approve the addendum to the contract with Bywater Solutions and authorize the County Administrator to sign. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021